



AR-01 – LAND LEASE APPLICATION FORM

Date: _____

Applicant(s):				
Name	Mailing Address	Contact	Contact Phone #	Treaty No.
Name	Mailing Address	Contact	Contact Phone #	Treaty No.

Please attach copies of the following with this application:

- ☐ Government-issued photo identification with birthdate
- ☐ Proof of being a LLRIB Member

Note that homes (residential unit for primary residential use) must be built or located in an area deemed a Residential Zone in the LLRIB Zoning Law. Cabins may be built or located in any zone subject to the same law.

Reason for application/nature of request (please check one):

- ☐ **to build a home** (Residential Land Lease)
- ☐ **to use and possess an already built home** (Residential Land Lease)
- ☐ **to build a Cabin** (Recreational Land Lease)
- ☐ **to use and possess an already built Cabin** (Recreational Land Lease)

Length of lease term requested (please complete one only):

- ☐ _____
- ☐ **Maximum term allowed**

Description of the requested Parcel of Land:

Physical address: _____

Geographic coordinates: _____

LLRIB Community (Reserve name and no.): _____

Legal description of Parcel of Land/Parcel Identifier Number/survey information, if available:

1. Do you already hold a LLRIB Land Lease under the Home Ownership program or by being granted a Privately Owned Home under the *LLRIB Housing Policy*? ☐ **Yes** ☐ **No**

If yes, please attach a copy of your LLRIB Land Lease agreement to this application.

2. Do you already hold rights granted by Resolution or another manner to a Parcel of Land for use and possession of a home for Residential Use? (a.k.a. Custom Holding). ☐ **Yes** ☐ **No**

If yes, please attach a copy of the Resolution and/or all other supporting documents to this application.

Description of the Parcel of Land:

Physical address: _____

Geographic coordinates: _____

LLRIB Community (Reserve name and no.): _____

Legal description of parcel of land/survey information, if available:

3. Do you already hold rights granted by Resolution or another manner to a Parcel of Land for the building or use and possession of a Cabin? ☐ **Yes** ☐ **No**

If yes, please attach a copy of the Resolution and/or all other supporting documents to this application.

Description of the Parcel of Land:

Physical address: _____

Geographic coordinates: _____

LLRIB Community (Reserve name and no.): _____

Legal description of Parcel of Land/Parcel Identifier Number/survey information, if available:

4. Do you have an existing mortgage for any Residential Units or other Buildings or Structures already on the Parcel of Land?

If yes, please provide the mortgage number and attach a copy of the agreement:

5. Has a survey been conducted for the requested Parcel of Land? ☐ **Yes** ☐ **No**

If yes, please provide additional information and attach a copy of all survey documents:

6. Are you aware of any known or suspected interests or rights held by third parties in or to the requested Parcel of Land, including use or access by trappers? ☐ **Yes** ☐ **No**

If yes, please provide additional information:

-
-
-
7. Are there any homes or Cabins (Residential Units) or other structures (Accessory Building or other Structure(s)) which already exist on the requested Parcel of Land? ☐ Yes ☐ No

If yes, please provide and attach the following:

- (a) a description of the Residential Unit(s) and/or Accessory Building(s) or other Structure(s):

- (b) a building inspection report for each;

- (c) a copy, if applicable, of a mortgage pre-approval or mortgage guarantee for the Residential Unit(s), which is accompanied by a written authorization granting the entity that provided your mortgage pre-approval with permission to confirm the authenticity of that mortgage pre-approval with LLRIB. If you are not utilizing a mortgage, you must contact the Public Works & Housing Department or the relevant housing authority (where a self administered LLRIB Community is administering its own housing authority) to provide them with evidence, in a form they request or approve, that show you have sufficient funds to purchase the building(s) or structure(s).

NOTE: If the applicant(s) are participating in the Home Ownership program under the LLRIB Housing Policy, or similar program under the relevant housing authority's policy, all documents and applications as required by the Housing & Public Works Department or relevant housing authority must be processed and approved before this application will be processed.

If no, please provide the following:

- (a) a description of all the Residential Unit(s) and/or Accessory Building(s) or other Structure(s) which you propose to construct on the requested Parcel of Land:
(attach additional pages and any supporting documents if you require more space):

NOTE: if you are applying for a Recreational Land Lease, a designated outhouse is required to be built and maintained on the Parcel of Land. Please ensure proposed construction includes an outhouse, if there is not already one on the Parcel of Land.

- (b) a cost estimate for such construction (attach any documents supporting the estimate):

(c) and either:

- (i) evidence that shows you have sufficient funds to construct the proposed Residential Unit(s) and/or Accessory Building(s) or other Structure(s), or
- (ii) evidence of a current (not expired) privately obtained construction mortgage pre-approval that is in your name which:
 - (A) covers the estimated costs of construction for the proposed Residential Unit(s) and/or Accessory Building(s) or other Structure(s); and
 - (B) is accompanied by a written authorization granting the entity that provided your mortgage pre-approval with permission to confirm the authenticity of that mortgage pre-approval with LLRIB.

8. Have you engaged legal counsel (i.e. a lawyer) with respect to your application for a land lease?

☐ Yes ☐ No

If yes, please provide your lawyer's name, law firm name, and phone number:

Applicant(s) Initials	

I **CONSENT** to the Lands & Resources Department's use of and access to my personal information as provided and making inquiries with other LLRIB departments and entities to determine my eligibility to hold a Land Lease and confirm that I am a LLRIB Member and I am not in arrears or have debt outstanding to LLRIB.

Applicant(s) Initials	

I **ACKNOWLEDGE** that, under LLRIB law, I cannot hold a Customary Holding for Residential Use of a Parcel of Land while also holding a Residential Land Lease to a different Parcel of Land, and in so accepting an assignment of a Residential Land Lease, LLRIB may reallocate or use the Parcel of Land where I have a Customary Holding.

Applicant(s) Initials	

I **ACKNOWLEDGE** that, under LLRIB law, I cannot hold a Customary Holding for recreational use or to have a Cabin on a Parcel of Land while also holding a Recreational Land Lease to a different Parcel of Land, and in so accepting an assignment of a Recreational Land Lease, LLRIB may reallocate or use the Parcel of Land where I have a Customary Holding.

Applicant(s) Initials	

I **ACKNOWLEDGE** that I has been afforded the opportunity to obtain independent legal advice regarding the above and confirm by the execution and delivery of this application that I have either done so or waived my right to do so in connection with the submission of this application.

Applicant(s) Initials	

I **COMMIT** to building a designated outhouse on the proposed Parcel of Land, within one year of approval of my application if one does not already exist [*if applying for a Recreational Land Lease*].

This application may be executed in counterparts.

DATED THIS ____ DAY OF _____, 20____.

WITNESSED BY ME AT _____)
IN THE PROVINCE OF _____ THIS)
____ DAY OF THE MONTH OF)
_____, IN THE YEAR _____.

APPLICANT'S SIGNATURE

PRINT NAME

SIGNATURE OF WITNESS

IF APPLICABLE:

NAME OF WITNESS

APPLICANT'S SIGNATURE

ADDRESS OF WITNESS

OCCUPATION OF WITNESS

PRINT NAME

LANDS & RESOURCES DEPARTMENT USE ONLY:

Eligible: <input type="checkbox"/> Yes <input type="checkbox"/> No	
Preliminary recommendation: <input type="checkbox"/> Approve <input type="checkbox"/> Reject <input type="checkbox"/> Requires consideration of discretionary element	
Reviewed by:	Signature:
Date notice provided to applicant(s):	Purpose of notice:
Date(s) of Land Code Advisory Committee review:	
Date of Land Code Advisory Committee decision:	Approved _____ Rejected _____