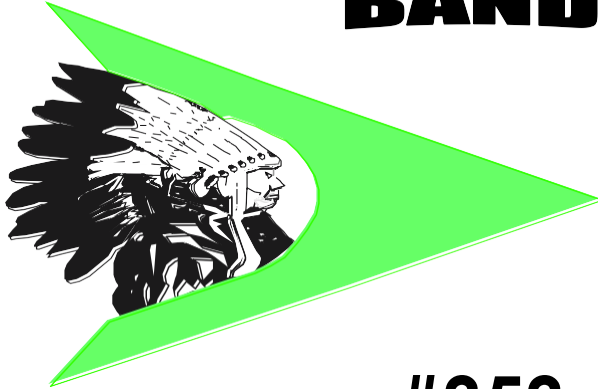


LAC LA RONGE INDIAN BAND



#353

ELECTION REGULATIONS

PASSED PURSUANT TO
SECTION 3.2 OF THE
LAC LA RONGE INDIAN BAND ELECTION ACT

Originally enacted on July 5, 2019

Summary of Amendments

Amendment

Ratified

1st

September 25, 2019

2nd

September 13, 2022

TABLE OF CONTENTS

Title.....	2
Interpretation	2
Application of Regulations	2
Extension of Term of Office	2
Name-based Criminal Record Check	3
Debt.....	3
Ordinary Place of Residence	4
Election Tribunal Alternate Appointees	4
Voters’ List Corrections.....	4
Notice of Nomination Meeting	5
Nomination Meeting Procedure	5
Candidates.....	5
Breaches	5
Notice of Election	5
Polling Places.....	6
Photos inside Voting Compartments	6
Ballet Boxes from Advance Polls	6
Delivery of Ballots Outside of Polling Place	7
Support for Voting Electronically	7
Identity	7
Disposition of Ballots	7
Appeal Procedure	8
Forms.....	8
Coming Into Force.....	8
APPENDIX 1 - NOTICE OF NOMINATION MEETING.....	9
APPENDIX 2 - REPORT OF BREACH OF ELECTION ACT	12
APPENDIX 3 - NOTICE OF ADVANCE POLL.....	13
APPENDIX 4- NOTICE OF ELECTRONIC VOTING.....	14
APPENDIX 5 - NOTICE OF POLL.....	15
APPENDIX 6 - DISPOSITION OF BALLOT PAPER	16
APPENDIX 7 - APPEAL AFFIDAVIT	17
APPENDIX 8 - NOTICE OF APPEAL HEARING	21

ELECTION REGULATIONS
MADE UNDER THE
LAC LA RONGE INDIAN BAND #353 ELECTION ACT

Title

1. These Regulations may be referred to as the *Lac La Ronge Indian Band Election Regulations*.

Interpretation

2. For the purposes of these Regulations, “**Act**” means the *Lac La Ronge Indian Band Election Act*, as amended from time to time.

Application of Regulations

3. These Regulations apply pursuant to the *Lac La Ronge Indian Band Election Act*.
4. The definitions in the Act apply to these Regulations.
5. If there is any inconsistency between these Regulations and the Act, the Act will prevail.

Extension of Term of Office

6. For greater certainty, sections 4.4 and 4.5 of the Act are administered pursuant to the following process and procedure, which is required for extending the term of office of Chief and Council:
 - (a) The Election Tribunal must prepare a recommendation in writing that includes:
 - i. details of the specific emergency circumstances, as required by section 4.5(a) and (b) of the Act;
 - ii. a statement that no possible adaptations of the Act were evident to the Election Tribunal that would allow an Election to proceed as planned;
 - iii. a statement that an Election cannot proceed as planned because of the emergency circumstances and therefore must be postponed; and
 - iv. a recommendation listing the conditions required before it is practical or safe to carry out the provisions of the Act and hold an Election.
 - (b) The written recommendation must be signed by the Election Tribunal members, and may be signed electronically or in counterparts.

- (c) If the term of office of Chief and Council has not ended, the Election Tribunal must provide the written and signed recommendation to Chief and Council and may do so electronically.
- (d) If the term of office of Chief and Council has ended, the Election Tribunal must issue a public notice of the written and signed recommendation and ensure it is posted at all reasonably accessible forums, such as LLRIB administration buildings and on the LLRIB website. Nothing in this provision should be read as to restrict or strictly require the specific areas or forums in which the public notice can be posted, if access is affected by the emergency circumstances; however, all reasonable efforts to notify LLRIB membership of the notice and recommendation must be made. The notice itself must also list the date that the notice expires, and if known, may include notice that Chief and Council will be reinstated until the expiry of the notice, as outlined at section 4.7 of the Act.

Name-based Criminal Record Check

- 7. Candidates shall bear their own costs in connection with obtaining a Name-based Criminal Record Check as required pursuant to section 5.1(b) of the Act.
- 8. LLRIB will assume responsibility for payment of the required fee(s) to complete the Name-based Criminal Record Check process, by way of reimbursement for eligible expenses in the following circumstances:
 - (a) for a person who has been deemed eligible for appointment to the Election Tribunal, the Election Appeals Committee, or has been appointed as an Electoral Officer, and provided a Name-based Criminal Record Check to the Executive Director pursuant to section 6.12(c) of the Act; or
 - (b) for the Chief Electoral Officer, pursuant to section 6.21(d) of the Act

Debt

- 9. In order to ensure that Candidates meet all eligibility requirements for the positions of Chief or Councillor, the Executive Director may request, and must treat as confidential, information from LLRIB administration on whether a Candidate has debt outstanding to LLRIB beyond one thousand dollars (\$1000), pursuant to section 5.1(d) of the Act, and must provide confirmation of a Candidate's eligibility to the Chief Electoral Officer, pursuant to section 5.1(d) of the Act.
- 10. The Chief Electoral Officer may communicate directly with the Candidate to advise of any debt outstanding and discuss the option of entering into a repayment agreement, if the debt is less than one thousand dollars (\$1000).

Ordinary Place of Residence

11. In addition to section 5.2 of the Act, the following rules apply for the purposes of determining a Member's Ordinary Place of Residence:
 - (a) a person can only have one Ordinary Place of Residence;
 - (b) a temporary absence (of less than six (6) months) from a LLRIB Community does not cause a loss or change of a person's Ordinary Place of Residence; and
 - (c) for the purposes of determining the Ordinary Place of Residence of students who are not currently residing in a LLRIB Community due to their studies, their self-identified home LLRIB Community shall be deemed their Ordinary Place of Residence.
12. The proof of a Member's Ordinary Place of Residence required under section 5.3 of the Act can be confirmed by providing any of the following documents that include the Member's name to the Chief Electoral Officer or an Electoral Officer:
 - (d) a tenancy or sublet agreement (including a tenancy agreement in which the Member is not the primary tenant but is listed as an occupant);
 - (e) a mortgage agreement;
 - (f) any other land instrument showing residency;
 - (g) a utility bill;
 - (h) valid government-issued photo identification which lists the Member's name and address; or
 - (i) a signed declaration in a form which the Chief Electoral Officer deems sufficient.

Election Tribunal Alternate Appointees

13. For certainty, as outlined in section 6.7 of the Act, alternate appointees to the Election Tribunal are not required to attend regular meetings and perform the duties of a member appointed to the Election Tribunal, but must attend all training and orientation to be prepared to substitute and act in place of the regularly sitting Election Tribunal member if that member is unwilling or unable to act.

Voters' List Corrections

14. Any corrections to the Voters' List in accordance with section 6.26 of the Act shall be duly posted in that Electoral Section.

Notice of Nomination Meeting

15. The notice of a nomination meeting required under Part 7 of the Act shall be in the prescribed form as set out at Appendix 1.
16. The notice of a nomination meeting should be posted alongside the Nomination Form as prescribed in the Act at Appendix C.

Nomination Meeting Procedure

17. Candidates for the position of Chief may make a speech at a nomination meeting for up to five (5) minutes and Candidates for a position of Councillor may make a speech for up to three (3) minutes.

Candidates

18. The Chief Electoral Officer may request proof of the tendering of a leave of absence or resignation required pursuant to sections 5.7 and 5.8 of the Act.
19. If a Candidate withdraws their candidacy in accordance with section 7.25 of the Act, the Chief Electoral Officer must ensure that public notice of the withdrawal is posted or communicated as soon as reasonably possible, and if feasible, must direct the removal of the Candidate's name from the Ballot.

Breaches

20. Complaints or reports of breaches of the Act, including the Code of Conduct at Part 8 of the Act, to the chair of the Election Tribunal pursuant to section 8.4 of the Act must be made in writing in the prescribed form set out at Appendix 2.

Notice of Election

21. Notice of:
 - (a) an advance poll in an Election must be provided in the prescribed form set out at Appendix 3;
 - (b) electronic voting in an Election must be provided in the prescribed form set out at Appendix 4; and
 - (c) a poll in an Election must be provided in the prescribed form set out at Appendix 5;

with any additions made to meet the requirements for notice of an Election relevant to the situation, as set out at section 9.1 of the Act.

Polling Places

22. Each Electoral Section (1 - 6) that has a vacancy for the position of Councillor will have a Polling Place in that Electoral Section.
23. If Electors are voting for Chief, or in general elections of Councillors in all Electoral Sections (1 - 6), a Polling Place will be located in each Electoral Section as well as each of the following sites:
 - (a) the community of Pinehouse;
 - (b) the community of Brabant Lake;
 - (c) the urban centre of Prince Albert;
 - (d) the urban centre of Saskatoon.
24. If deemed necessary and at the sole discretion of the Chief Electoral Officer, additional Polling Places may be added in addition to the ones required above at sections 22 and 23.

Photos inside Voting Compartments

25. Photos of the Candidates may be posted inside the voting compartments where Electors mark their paper Ballots at a Polling Place.

Ballot Boxes from Advance Polls

26. Where an advance poll has been set up for an Election, in addition to the requirements set out for the safekeeping of advance poll Ballot boxes at section 10.3 of the Act, the Chief Electoral Officer, upon the closing of the poll, shall secure the Ballot boxes for transportation and arrange for the delivery of the Ballot boxes to a secure location. Specifically, the secure location may be an RCMP detachment, for arranged storage in an evidence locker.
27. On the day of the Election, the Chief Electoral Officer or the Deputy Electoral Officer must:
 - (a) retrieve the advance poll Ballot box;
 - (b) count the advance poll Ballots after the counting of the paper Ballots cast at Polling Places on the day of the Election, but before the counting of online Ballots; and
 - (c) when recording the count in the master results in writing, tally the paper Ballots counted from the advance polls as "advance poll results".

Delivery of Ballots Outside of Polling Place

28. In extreme situations where a Voter cannot attend a Polling Place (e.g. they are hospitalized), and does not wish or is not able to vote electronically, the Chief Electoral Officer may take Ballots out of a Polling Place to have them marked by an eligible Voter whose name is on the Voters' List.
29. Votes made pursuant to section 28 may be cast as part of the advance poll or on the day of the Election. An Agent of a Candidate, if available, must be present when the Ballot is marked, and a translator and security may also be present. If an Agent of a Candidate is not available, an Electoral Officer may be present to witness the marking of the Ballot. If the vote is cast as part of the advance poll, that Ballot will remain with the sealed Ballot boxes until the advance poll Ballots are counted.
30. Where an Elector votes in accordance with section 28, the Chief Electoral Officer shall document in the Voter's List—opposite the name of such Elector in the column for remarks—the fact that the Ballot was marked outside of the Polling Place at the request of the Voter and the reasons therefore.

Support for Voting Electronically

31. The Chief Electoral Officer may organize to provide a computer or tablet with internet connection at the LLRIB Administration Office, to be staffed by Electoral Officers and available for Electors to use for set times during any electronic voting period and during the hours that the LLRIB Administration Office is open, in order to increase access to Electors requiring a device to set up access to or to facilitate electronic voting.

Identity

32. In support of section 13.18 of the Act, to assess whether the name of a person presenting themselves for the purpose of voting is on the Voter's List, the Chief Electoral Officer, any Deputy Electoral Officer, or any assistant, may request to see photo identification and a person's treaty card for identity verification purposes. Additionally, a LLRIB membership clerk may verify the identity and treaty number of a Voter, if the Voter is unable to produce their treaty card upon request, and may request corroborating identification.

Disposition of Ballots

33. The declaration by witnesses to the destruction of paper Ballots required by section 15.8 of the Act must be in the prescribed form set out at Appendix 6.

Appeal Procedure

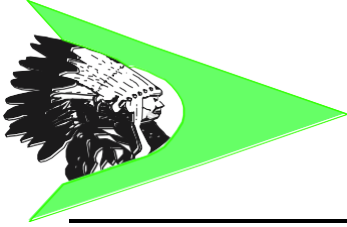
34. For greater clarity, the appeals process must include the following process and prescribed forms:
- (a) As required in section 17.1 of the Act, a written statement verified by Affidavit, meaning that it needs to be sworn or affirmed before a Commissioner for Oaths for Saskatchewan (which can be a lawyer, for example), setting out the ground(s) of appeal, with reference to a ground of appeal, which must be in the prescribed form set out at Appendix 7;
 - (b) As required in section 17.3 of the Act, if a hearing will be arranged by the Election Appeals Committee to hear an appeal, the notice of the hearing must be issued in the prescribed form set out at Appendix 8;
 - (c) Written submissions by the Election Tribunal, the Chief Electoral Officer, each named or affected Candidate in the election, or any other individual named in or affected by the appeal must be made in the form directed by the Election Appeals Committee.

Forms

35. The following forms form part of these Regulations:
- (a) Appendix 1 – Notice of Nomination Meeting;
 - (b) Appendix 2 – Report of Breach of Election Act;
 - (c) Appendix 3 – Notice of Advance Poll;
 - (d) Appendix 4 – Notice of Electronic Voting;
 - (e) Appendix 5 – Notice of Poll;
 - (f) Appendix 6 – Disposition of Ballot Paper;
 - (g) Appendix 7 – Appeal Affidavit; and
 - (h) Appendix 8 – Notice of Appeal Hearing.

Coming Into Force

36. These Regulations come into force on the day they are declared to be in force by a Band Council Resolution of the Lac La Ronge Indian Band pursuant to Section 3.2 of the Act.



APPENDIX 1
NOTICE OF NOMINATION MEETING
LAC LA RONGE INDIAN BAND #353

NOTICE IS HEREBY SERVED TO THE ELECTORS OF ELECTORAL SECTION

LAC LA RONGE INDIAN BAND

THAT A MEETING WILL BE CONVENED ON

THE _____ DAY OF _____, 20__

STARTING AT: _____

ENDING AT: _____

THE MEETING LOCATION IS: _____

FOR THE PURPOSE OF NOMINATING CANDIDATES FOR THE POSITION OF CHIEF AND COUNCILLORS(S) FOR THE LAC LA RONGE INDIAN BAND ELECTORAL SECTION # _____

THERE ARE 1 CHIEF AND ____ COUNCILLOR VACANCIES FOR THE FOLLOWING ELECTORAL SECTIONS: _____

A Candidate is eligible to run in an Election for the position of Chief or Councillor only in accordance with the following sections of the *Lac La Ronge Indian Band Election Act*

Eligibility of Chief and Councillors

- 5.1 Candidates must meet the following criteria to be eligible to run in an Election:
- (a) be an eligible Voter, as defined in this Act;
 - (b) have a Criminal Free Record, as defined in this Act, and confirmed by a Name-based Criminal Record Check obtained within the previous six (6) months;
 - (c) provide contact information that can be shared with Members who wish to contact the Candidate;
 - (d) have no more than one thousand dollars (\$1000) in debt outstanding to LLRIB (including LLRIB entities, businesses, and corporations to which LLRIB is the majority shareholder) and must have an existing agreement to repay any debt less than one thousand dollars (\$1000) to LLRIB; and
 - (e) meet the applicable residency requirements, as set out in sections 5.5 and 5.6.

No Residency Requirement for Chief

- 5.4 There is no residency requirement for a Candidate who is registered on the Band List to run for the position of Chief.

Residency Requirement for Councillors

- 5.5 Members whose Ordinary Place of Residence is in LLRIB Communities 1- 6 can run for election in the Electoral Section correlating with the LLRIB Community in which they reside.
- 5.6 Members whose Ordinary Place of Residence is not located in a LLRIB Community (i.e., off-reserve) can run for election in either Electoral Section 5 or 6.

A Candidate may be nominated only in accordance with the following sections of the *Lac La Ronge Indian Band Election Act*

Nominating Candidates

- 7.5 An Elector may nominate and second up to one Candidate in the Electoral Section that they will be voting in, for each position to be filled in accordance with section 4.12 of the Act by:
- (a) orally nominating the Candidate or seconding the nomination of the Candidate at the nomination meeting, or
 - (b) completing a Nomination Form (Appendix "C")* and delivering it in person or sending it by email or mail so that the Chief Electoral Officer or the Deputy Electoral Officer assigned to that Elector's Electoral Section receives it before the beginning of the nomination meeting.
- *NOTE: If you would like to nominate a Candidate pursuant to section 7.5(b), please use the Nomination Form provided, or reach out to LLRIB Administration for a copy.**

- 7.6 There is no residency requirement for an Elector who is registered on the Band List to nominate, second a nomination for, or vote for a Candidate running for the position of Chief.

Nominations and Voting for Chief

- 7.7 An Elector may nominate or second no more than one eligible Elector for the office of Chief.
- 7.8 There is no residency requirement for an Elector who is registered on the Band List to nominate, second a nomination for, or vote for a Candidate running for the position of Chief.

Nominations for Councillors

- 7.9 Electors whose Ordinary Place of Residence is in LLRIB Communities 1 - 6 can nominate, second a nomination for, and vote for a Candidate running for election in the Electoral Section correlating with the LLRIB Community in which they reside.
- 7.10 Electors whose Ordinary Place of Residence is not located in a LLRIB Community (i.e., off-reserve) can nominate, second a nomination for, and vote for a Candidate running for election in either Electoral Section 5 or 6, unless the Elector swears a declaration claiming a closeness and affinity to another LLRIB Community and files it with the Chief Electoral Officer at or before the nomination meeting, in which case, the Elector can nominate,

second a nomination for, and vote for a Candidate in the Electoral Section correlating with that LLRIB Community.

Nomination Meeting Procedure

- 7.11 At the time and place specified in the notice of nomination meeting, the Chief Electoral Officer or a Deputy Electoral Officer shall declare the meeting open for the purpose of receiving nominations.
 - 7.12 A nomination meeting must remain open for at least two (2) hours.
 - 7.13 Candidates may make a speech in support of their nomination at the nomination meeting.
-

Copies of the *Lac La Ronge Indian Band Election Act* and *Election Regulations* may be obtained from the administration office.

The Chief Electoral Officer is: _____

You can contact the Chief Electoral Officer at:

Email: _____

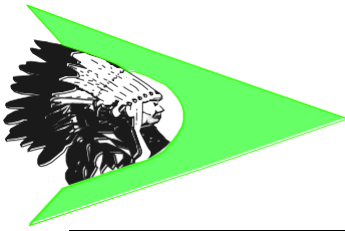
Address: _____

Phone: _____

DATED at La Ronge, in the Province of Saskatchewan, this ____ day of _____, 20__

ELECTORAL OFFICER

****NOTE: ANY CANDIDATE, IN THE OPINION OF THE CHIEF ELECTORAL OFFICER, MAKING A FALSE DECLARATION SHALL BE AUTOMATICALLY DISENTITLED TO RUN FOR PUBLIC OFFICE, AND THE CHIEF ELECTORAL OFFICER SHALL NOT BE REQUIRED TO PLACE THAT CANDIDATE'S NAME FORWARD FOR ELECTION.**



APPENDIX 2
REPORT OF BREACH OF ELECTION ACT
LAC LA RONGE INDIAN BAND #353

Report made by:

Name: _____

Contact information: _____

Report being made about (name[s], if relevant): _____

Cite the relevant section(s) of the Election Act that have been allegedly breached:

Summary of the circumstances of the alleged breach (additional pages can be attached if more space is needed): _____

List attached documents (*add lines if needed*):

1. _____

2. _____

3. _____

Date _____

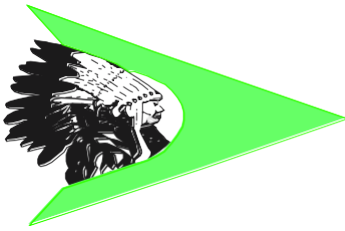
Signature: _____

CHAIR OF ELECTION TRIBUNAL

Name:

Contact Information:

****NOTE: THE ELECTION TRIBUNAL WILL INVESTIGATE THE REPORT AND ANY DECISION WILL BE ISSUED IN WRITING AND PROVIDED TO THE PERSON MAKING THE REPORT AND ANY OTHER AFFECTED PARTIES.**



**APPENDIX 3
NOTICE OF ADVANCE POLL
LAC LA RONGE INDIAN BAND #353**

NOTICE

TO THE ELECTORS OF THE LAC LA RONGE INDIAN BAND THAT AN ADVANCE POLL WILL BE HELD FOR THE ELECTION FOR CHIEF AND COUNCILLORS AND THAT SUCH ADVANCE POLL WILL BE OPENED ON

_____, THE _____ DAY OF _____, 20__

FROM _____ P.M. TO _____ P.M. LOCAL TIME

AT THE FOLLOWING LOCATIONS:

NOTICE IS ALSO GIVEN THAT:

1. The Ballots cast for the position of Chief and Councillor(s) shall be secured and retained until the completion of voting on the _____ day of _____, 20__, at which time they shall be counted;
2. Once all the Ballots are tabulated from all Electoral Sections from all Polling Places (including Advance Polls) and Electronic Voting for the Election, the results for the election of Chief and Councillors shall be declared by the Chief Electoral Officer;
3. The *Lac La Ronge Indian Band Election Act* and *Election Regulations* are available to any Elector upon request at the Administration Office, and is available for viewing online on the LLRIB website; and
4. The Voters' List is available for review at the Administration Office, and each Elector is responsible for ensuring that they are correctly included on the Voters' List.

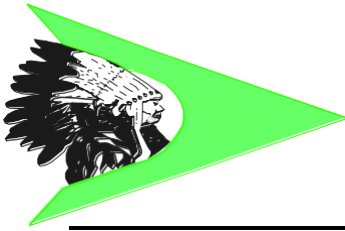
DATED the ____ day of _____, 20__

CHIEF ELECTORAL OFFICER

Name:

Contact Information:

ELECTORAL OFFICER



APPENDIX 4
NOTICE OF ELECTRONIC VOTING
LAC LA RONGE INDIAN BAND #353

NOTICE

TO THE ELECTORS OF THE LAC LA RONGE INDIAN BAND

THAT AN ELECTRONIC (ONLINE) VOTING PERIOD WILL BE

HELD FOR THE ELECTION FOR CHIEF AND COUNCILLORS

AND THAT SUCH ELECTRONIC VOTING PERIOD WILL BE OPENED ON

_____, THE __ DAY OF , 20__ AT _____ LOCAL TIME

UNTIL _____, THE _____ DAY OF _____, 20 _____ at _____ LOCAL TIME.

NOTICE IS ALSO GIVEN THAT:

1. *[insert information about electronic voting process and access to computer, if provided, pursuant to Election Regulations];*
2. Once all the Ballots are tabulated from all Electoral Sections from all Polling Places (including Advance Polls) and Electronic Voting for the Election, the results for the election of Chief and Councillors shall be declared by the Chief Electoral Officer;
3. The *Lac La Ronge Indian Band Election Act* and *Election Regulations* are available to any Elector upon request at the Administration Office, and is available for viewing online on the LLRIB website; and
4. The Voters' List is available for review at the Administration Office, and each Elector is responsible for ensuring that they are correctly included on the Voters' List.

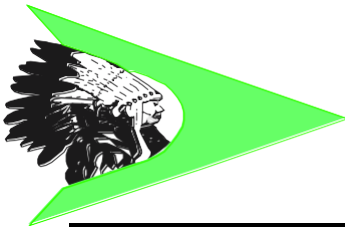
DATED the ____ day of _____, 20__

CHIEF ELECTORAL OFFICER

Name:

Contact Information:

ELECTORAL OFFICER



APPENDIX 5
NOTICE OF POLL
LAC LA RONGE INDIAN BAND #353

NOTICE IS HEREBY SERVED TO THE ELECTORS OF

ELECTORAL SECTION # _____

THAT A POLL WILL BE HELD FOR THE ELECTION

FOR CHIEF AND ____ COUNCILLORS

AND THAT SUCH POLL WILL BE OPENED ON

THE _____ DAY OF _____, 20__

FROM 10:00 A.M. TO 7:00 P.M. LOCAL TIME

AT _____

NOTICE IS ALSO GIVEN THAT:

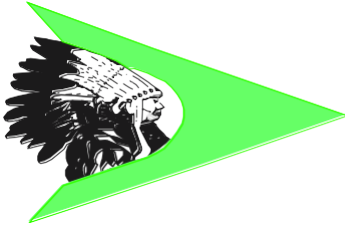
1. An Electoral Officer will count the Ballots for Chief and Councillor(s) immediately after the close of the poll, at the Polling Place named above, and the counts communicated in person to the Chief Electoral Officer;
2. Once all the Ballots are tabulated from all Electoral Sections from all Polling Places (including Advance Polls) and Electronic Voting, the results for the election of Chief and Councillors shall be declared by the Chief Electoral Officer;
3. The *Lac La Ronge Indian Band Election Act* and *Election Regulations* are available to any Elector upon request at the Administration Office, and is available for viewing online on the LLRIB website; and
4. The Voters' List is available for review at the Administration Office, and each Elector is responsible for ensuring that they are correctly included on the Voters' List.

CHIEF ELECTORAL OFFICER

Name:

Contact Information:

ELECTORAL OFFICER



APPENDIX 6
DISPOSITION OF BALLOT PAPER
LAC LA RONGE INDIAN BAND #353

We, the undersigned, by these presents, do hereby declare that we have witnessed the destruction by the Electoral Officer of the ballots duly cast in the election for Chief and Councillors for the Lac La Ronge Indian Band held the ____ day of _____, 20__.

SEVERALLY DECLARED before me at

La Ronge, in the Province of Saskatchewan,

this ____ day of _____, 20__.

(Signature of Witness)

(Signature of Witness)

*Electoral Officer, Justice of the Peace,
Notary Public/Commissioner for
Oaths for Saskatchewan.*

My appt. expires: _____

SCHEDULE 1

Relevant and material documents in my possession, custody, or control for which there is an objection to produce:

- (a) without prejudice communications;
- (b) communications and copies of communications between solicitor and client;
- (c) solicitors' work product, including all interoffice memoranda, correspondence, notes, memoranda and other records prepared by the solicitors or their assistants;
- (d) records made or created for the dominant purpose of litigation, existing or anticipated;
- (e) records that fall into 2 or more of the categories described above.

List documents here:

- 1.
- 2.
- 3.

*[Remainder of page left intentionally blank.
Please add numbered entries as required when completing]*

SCHEDULE 2

Relevant and material documents previously in the possession, custody, or control of the appellant(s):

Description of document	When this document ceased to be in Appellant's possession, custody, or control	Manner in which this document ceased to be in Appellant's possession, custody, or control	Present location of document (if unknown, please say so)
1			
2			
3			

CERTIFICATE OF LAWYER [if relevant]

I, _____, the lawyer representing the party on whose behalf this Affidavit is prepared, certify that I have explained to the person swearing or affirming this Affidavit:
(a) the necessity of making full disclosure of all documents relevant to any matter in issue in the action; and
(b) what kinds of documents are likely to be relevant to the allegations made in the pleadings.

DATED at _____, Saskatchewan, this _____ day of _____, 20_____.

(signature)

OR

I, _____, am filing this appeal on my own behalf and understand that I may request legal representation, without limitation, in either filing this appeal application to the Election Appeals Committee, or in being represented in any hearing proceedings. I understand that if I file this Affidavit without legal representation, but then seek legal representation for participation in any hearing proceedings, that I must immediately advise the Election Appeals Committee.

NOTICE REGARDING WITNESSES

- I would like to rely on witness evidence in support of my application for appeal.

- I will provide the Election Appeals Committee with a list of any named witnesses that I will be relying on, with a brief summary of the evidence that they will provide or speak to (if referencing documents I have listed in this Affidavit) alongside my application.

CONTACT INFORMATION AND ADDRESS FOR SERVICE

If prepared by a lawyer for the party:

Name of firm: _____

Name of lawyer in charge of file: _____

Address of legal firm: _____
(set out the street address)

Telephone number: _____

Fax number *(if any)*: _____

E-mail address *(if any)*: _____

or

If the party is self-represented:

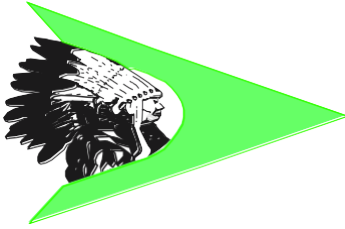
Name of party: _____

Address for service: _____
(set out the street address)

Telephone number: _____

Fax number (if any): _____

E-mail address (if any): _____



**APPENDIX 8
NOTICE OF APPEAL HEARING
LAC LA RONGE INDIAN BAND #353**

ELECTION APPEALS COMMITTEE

PHONE: [fill in]
[ADDRESS]



**Lac La Ronge
Indian Band**

Notice of Hearing of APPEAL

TO: _____
(Name of the Applicant)

(Address of the Applicant)

TO: _____
(Name of all Respondents or affected or named individual in appeal application - repeat as necessary for all recipients)

(Address of the Respondent or affected or named individual in appeal application – repeat as necessary for all recipients)

PURSUANT to the *Lac La Ronge Indian Band Election Act, 2019*, as amended from time to time, and the *Election Regulations* made pursuant to the Act, the Election Appeals Committee will hear your appeal, as outlined in your statement and supporting Affidavit dated the ____ day of _____, 20__, and considering the Respondent’s position (*if provided*) in the response dated the ____ day of _____, 20__;

AND TAKE NOTICE that this hearing will be held at ____ (am/pm) on the ____ day of _____, 20__, at the following location (or manner, if online):

Dated this ____ day of _____, 20__.

On behalf of the Election Appeals Committee