



Lac La Ronge Indian Band

Transfer Policy

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PREAMBLE

WHEREAS

- A. Lac La Ronge Indian Band has a fundamental and inherent right of self-determination to promote Lac La Ronge Indian Band identity including our membership, culture, traditions, language, laws and customs;
- B. Lac La Ronge Indian Band has a collective right to determine our own membership, which is fundamental to our survival;
- C. Lac La Ronge Indian Band has consistently and historically asserted our rights as Indigenous Peoples, which cannot be extinguished, diminished or affected without our consent;
- D. Membership of the Lac La Ronge Indian Band is governed pursuant to Section 11 of the *Indian Act*, R.S.C. 1985, ch. 1-5 and managed by Indian and Northern Affairs Canada;
- E. Section 12 of the *Indian Act* provides that a member of a Band is entitled to have his or her name entered in the Band List maintained by INAC if the Council of the admitting band consents; and
- F. Lac La Ronge Indian Band wishes to create a transparent and procedurally fair process within which Lac La Ronge Indian Band will consider Transfer Applications and determine whether to consent to a Transfer Application pursuant to Section 12 of the *Indian Act*.

1. DEFINITIONS AND INTERPRETATION

- 1.1 In this Policy, unless otherwise provided elsewhere in this Policy:

"Adopted" means a Minor Child of LLRIB Descent adopted in accordance with Lac La Ronge Indian Band custom adoption, or under laws recognized in Canada and in Saskatchewan.

"Adult Dependant" means any person over the age of 18 but who by reason of disability, illness or other cause, is in the care or custody, whether in law or in fact, of a LLRIB Member.

"Band List" means the list of all persons who are LLRIB Members pursuant to the *Indian Act*, as amended from time to time.

"BCR" means a band council resolution consented to by a majority of Council present at a duly convened meeting of Council, and which is in written form and signed by all members of Council voting in favour.

"Council" means the Chief and Council elected pursuant to the Lac La Ronge Indian Band Election Act, and holding office at the relevant time.

"Immediate Family" for the purposes of this Policy includes any of the following people:

- (a) Spouses or common-law partners, including same-sex partners;
- (b) Parents (natural or adoptive) and the spouse or common-law partner of the parent;
- (c) Children (natural or adopted) and the children of a spouse or common-law partner (natural or adopted);
- (d) Grandchildren;
- (e) Brothers and sisters (including natural, step or adopted);
- (f) Grandparents;
- (g) Parents of the spouse or common-law partner and the spouse or common-law partner of the parents; and,
- (h) Any relative who resides permanently in the same home.

For the purpose of this Policy, "adopted" shall include custom and legal adoptions.

"Indian Act" means the *Indian Act*, R.S.C. 1985, 1-5 and its regulations as amended or replaced from time to time.

"Indian Status" means registered as a status Indian under the *Indian Act*, (R.S.C., 1985, c. I-5).

"Lac La Ronge Indian Band or LLRIB" means an Indian Band within the meaning of s. 2 of the *Indian Act*, R.S.C. 1985, c. I-5, as amended from time to time.

"Policy" means this LLRIB Band Transfer Policy, as amended from time to time.

"LLRIB Descent" means a person who:

- (a) was, or is entitled to be, a Registered Indian but did not acquire the right to be a Registered Indian solely as a result of marrying a Registered Indian prior to April 17, 1985;
- (b) was, or is entitled to be, an LLRIB Member, but did not acquire his or her right to be a LLRIB Member solely as a result of transferring into the Band or by being Adopted by a Member of the Band.

"Member" means a member of the Lac La Ronge Indian Band whose name appears on the Band List maintained in accordance with the *Indian Act*.

"Membership Department" means the office of the Membership Department.

"Membership Committee" means the Committee appointed by Council pursuant to Section 11 of this Policy.

"Minor Child" means a person who is under the age of 18 years of age, and includes an Adult Dependant and a Minor Child who is Adopted.

"Public Notice" means notice that is required to be posted publicly for any decision that is related to transfer application issues pursuant to this Policy.

"Registered" means registered as a status Indian under the *Indian Act*, (R.S.C., 1985, c. I-5).

"Policy" means this Lac La Ronge Indian Band Transfer Application Policy.

1.2 Any defined term will be read as having an appropriate corresponding meaning if referred to in the singular, plural, verb, or noun form.

1.3 Unless otherwise noted, all Section references refer to Sections in this Policy.

2. PURPOSE

2.1 The purpose of this Policy is to establish a criteria and procedures to transfer from another band into the Lac La Ronge Indian Band.

3. MEMBERSHIP BENEFITS

3.1 To be eligible for benefits, Members must follow each individual department's policy.

4. ENTITLEMENT

4.1 Unless otherwise prohibited by this Policy, an applicant may apply to transfer into the LLRIB if he or she can provide satisfactory proof that they:

- (a) Are Registered as a status Indian; and
- (b) Can demonstrate a biological connection to a LLRIB Member who is of LLRIB Descent; or
- (c) Can demonstrate a familial connection to a LLRIB Member who is of LLRIB Descent.

4.2 In addition to the criteria listed in section 4.1, an adult applicant must also:

- (a) Complete the "LLRIB Questionnaire" (Appendix A); and
- (b) Demonstrate a history of financial responsibility (Appendix E); and
- (c) Participate and volunteer in at least two LLRIB community events.

FORMER LLRIB MEMBERS

- 4.3 A former LLRIB Member, who meets the criteria in Section 4.1 and 4.2 but who at one time voluntarily requested removal from the Band List may reapply for membership by submitting a completed "Adult Transfer Application Form" (Appendix B) but must also provide a written explanation for wanting to return to the Band and meet with the Membership Committee to discuss their application.

CRIMINAL RECORD AND VULNERABLE SECTOR CHECK REQUIRED

- 4.4 An adult making an application to transfer into the Lac La Ronge Indian Band must include a Criminal Record and Vulnerably Sector Check, dated within six (6) months of the application, which is to be completed at the applicant's expense. Applications will not be processed without a criminal record and vulnerably sector check. See Appendix "F" for instructions on obtaining a Criminal Record and Vulnerably Sector Check.

5. APPLICATION PROCESS

APPLICATION FORMS

- 5.1 A person wishing to transfer into LLRIB must submit an application to transfer on the prescribed Transfer Application Form, together with all supporting documentation, including an application fee, to the Membership Department.

MINOR CHILD TRANSFER APPLICATIONS

- 5.2 An application to transfer into LLRIB on behalf of a Minor Child will be submitted by the parent(s) or legal guardian(s) of the Minor Child by completing a "Minor Child Transfer Application Form", signed by both parents (Appendix C).
- 5.3 The parents of the Minor Child must include the following information with the "Minor Child Transfer Application Form":
- (a) consent in writing confirming both of their intentions to transfer membership of Minor Child to LLRIB; and
 - (b) a long-form birth certificate for the Minor Child.
- 5.4 Where one parent or a legal guardian has legal custody of the Minor Child, that parent or legal guardian must provide the following with the "Minor Child Transfer Application Form":
- (a) a long-form birth certificate for the Minor Child;
 - (b) written evidence of legal custody of the Minor Child;

- (c) written evidence that the non-custodial parent(s) was/were contacted, or a reasonable attempt was made to contact the non-custodial parent(s), for the purpose of obtaining their consent (Appendix D); and
- (d) written evidence that three (3) calendar months has passed since the contact, or attempted contact, with the non-custodial parent(s) has taken place (Appendix D).

5.5 In the event that the requirements of Section 5.4 are met and the non-custodial parent(s) is/are unattainable then only the one parent or legal guardian's consent is required.

APPLICATION FEES

5.6 All applications to transfer into LLRIB will include a non-refundable fee:

- (a) \$250 per adult application; and
- (b) \$100 per Minor Child application.

6. APPLICATION DECISIONS

MEMBERSHIP DEPARTMENT RECOMMENDATIONS

- 6.1 The Membership Department will review all transfer applications, and make a recommendation to the Membership Committee about whether to accept or reject the application after consideration of Sections 4.1 and 4.2, if applicable.
- 6.2 The Membership Department will review all completed transfer applications three (3) times per year and will:
- (a) determine a person's entitlement to transfer under Section 3 of this Policy and make a recommendation to the Membership Committee about their decision to accept or deny the transfer application; or
 - (b) request more information from the applicant.

INCOMPLETE APPLICATIONS RETURNED

- 6.3 If the Membership Department determines that the transfer application is incomplete, the applicant will be notified and the application returned to them. No applications will be processed until they are complete.
- 6.4 Incomplete applications will be kept on file for six (6) months then disposed of.

MEMBERSHIP COMMITTEE RECOMMENDATIONS

- 6.5 The Membership Committee will meet at least three (3) times per year to review and make a recommendation to Council on all completed transfer applications.

- 6.6 The Membership Committee will review all applications and accompanying recommendations made by the Membership Department, and will make a recommendation to Council about whether to accept or reject the application after consideration of section 4.1 and 4.2, if applicable.
- 6.7 The Membership Committee may request more information from the applicant if needed.

CONSIDERATION OF CRIMINAL RECORDS

- 6.8 For the purposes of Section 4.4, the Membership Committee may:
- (a) recommend to Council that a criminal record does not automatically disqualify an applicant from transferring; and
 - (b) permit an applicant with a criminal record to provide evidence of his or her good character.

COUNCIL DECISIONS

- 6.9 Council will review all transfer applications and make a final decision on all applications.
- 6.10 After reaching a decision under Section 6.9, Council will:
- (a) Instruct the Membership Department to notify the applicant of the decision, with reasons; and
 - (b) Instruct the Membership Department to post Public Notice of the decision, without reasons, in a place that is reasonably accessible to Members, such as the LLRIB administration office, in the LLRIB newsletter, or any other conspicuous place as determined by the Membership Department.
- 6.11 If the application is approved, Council will issue a BCR giving notice of the acceptance of the applicant into the membership of the Lac La Ronge Indian Band.
- 6.12 After the appeal period has expired, if the application was approved pursuant to Section 6.9, the Membership Department will request that the applicant to complete either:
- (a) The "Statement of Consent for Transfer of Adult" (Appendix G); or
 - (b) The "Statement of Consent for Transfer of a Minor Child" (Appendix H),
- before the Membership Department submits the band transfer documents to INAC.

APPROVED APPLICATIONS

- 6.13 As soon as practicable, after the Statement of Consent has been received, the Membership Department will:
- (a) submit the band transfer documents to INAC; and
 - (b) notify the applicant of the action taken, in writing; and
 - (c) post Public Notice of the final decision, without reasons, in a place that is reasonably accessible to Members, such as the LLRIB administration office, in the LLRIB newsletter, or any other conspicuous place as determined by the Membership Department.

CONFLICTS OF INTEREST

- 6.14 In the event that the Membership Department or a member of the Membership Committee or Council is processing an application submitted by his or her Immediate Family, he or she shall declare the relationship and be excused from the decision on that particular application.

ALL DECISIONS CAN BE APEALED

- 6.15 All transfer application decisions made by Council may be appealed, and any such appeal shall be heard by the Appeals Committee.

7. PERSONS NOT ENTITLED TO TRANSFER INTO LLRIB

- 7.1 For greater certainty, and notwithstanding any other provisions of this Policy, as of the effective date of this Policy, the following persons are not entitled to transfer into the Lac La Ronge Indian Band:
- (a) any person who is not a Registered status Indian under the *Indian Act*;
 - (b) a Minor Child or person who has one parent who gained Indian Status and membership prior to April 17, 1985, solely through marriage, and that Minor Child or person's other parent is not a Registered Indian;
 - (c) any person who is a member of another First Nation in Canada or the United States.

8. APPEALS

- 8.1 An appeal may be made by an applicant, the applicant's representative or any LLRIB Member. The responsibility of establishing the grounds of the appeal lies with the person making the appeal.

GROUNDS

8.2 Decisions may be appealed on the following grounds:

- (a) There was an error of fact.
- (b) There was a procedural error.
- (c) Where the appellant questions the decision as unfair, unjust or unreasonable.

ONUS OF PROOF

8.3 In any appeal, the appellant shall bear the onus of showing, on the balance of probabilities, that an injustice or error has occurred in the decision being appealed.

APPEAL FORMS

8.4 All appeals shall be made in writing, on the prescribed form "Appeals" (Appendix I), together with any supporting documentation and hand delivered, faxed or mailed to the Membership Department within thirty (30) days from the date of the decision being posted as set out in Section 6.10(b) of this Policy.

CALCULATION OF TIME

8.5 Calculation of the thirty (30) day appeal period commences on the date notice of the decision is posted pursuant to Section 6.10(b) of this Policy.

APPEAL FEE

- 8.6 The notice of appeal shall include a deposit of \$250.00 as security for costs deposited with the Membership Department.
- (a) all funds received as deposits for an appeal shall be placed in the general account of Lac La Ronge and shall be used to offset expenses related to an appeal; and
 - (b) if the appeal is successful, the deposit will be returned to the person who made the appeal.

HEARD BY APPEALS COMMITTEE

8.7 All appeals of decisions made by Council shall be heard by an Appeals Committee.

POWERS OF APPEALS COMMITTEE

8.8 The function of the Appeals Committee is to determine, on the basis of the evidence presented to it, whether Council acted or decided the matter in an unfair, unreasonable or unjust way.

APPEALS COMMITTEE APPOINTMENT

- 8.9 The Appeals Committee will be appointed by the Membership Committee as needed, and shall consist of the following five (5) members:
- (a) One (1) Elder;
 - (b) One (1) LLRIB Member who is from the community that the appellant is applying to transfer into;
 - (c) Two (2) LLRIB Members at large (from any community);
 - (d) One (1) LLRIB Director, who is a LLRIB Member, but not the Executive Director.

Chair

- 8.10 The Appeals Committee will be chaired by someone member with a legal background, who may or may not be a Member of the LLRIB.
- 8.11 The chair of the Appeals Committee shall not vote in appeals.

SOLE JURISDICTION

- 8.12 The Appeals Committee shall have sole jurisdiction to hear and make final adjudication of appeals submitted through this process.

AUTHORITY

- 8.13 The Appeals Committee shall retain discretionary authority to modify the hearing process as fits the circumstances, including the authority to:
- (a) decide preliminary matters, including whether the appeal should proceed;
 - (b) direct, curtail or encourage the organization of witnesses, testimony and evidence in the interests of enhancing the clarity, relevance and efficiency of the proceedings;
 - (c) require the production of written or documentary evidence by the parties or by other sources; and
 - (d) waive or extend any time periods set out in these Appeal Procedures.

APPEALS COMMITTEE MEETINGS

- 8.14 The Membership Department, upon receipt of an appeal, shall notify the Executive Director who shall call an Appeals Committee Meeting within sixty (60) days of the appeal being received by the Membership Department.

RIGHT TO APPEAR

- 8.15 The person making the appeal may appear at the Appeals Committee Meeting to present his or her case.

NOTICE OF APPEAL DELIVERED TO ALL PARTIES

- 8.16 A copy of the notice of appeal and any documents relied upon shall be delivered to Appeals Committee at least 14 days prior to the Appeals Committee Meeting.

FILING A REPLY

- 8.17 Council may file a reply with the Executive Director at least 4 days prior to the Appeals Committee Meeting.
- 8.18 A copy of any reply filed by the Council shall be provided to the person appealing at least two (2) days prior to the Appeals Committee Meeting.

MEETING PROCEDURE

- 8.19 The meeting shall be conducted in accordance with the principles of natural justice, namely that the appellant and the respondent have the right to receive notice, to be heard and to know the case against them. While the Appeals Committee has a broad discretion, all hearings shall comply with the following procedures:
- (a) the hearing shall take place within sixty (60) days of the appeal being received by the Membership Department;
 - (b) as much as possible, scheduling of the hearing will be mutually convenient to the Appeals Committee and to the parties;
 - (c) all parties shall be given reasonable written notice of the date, time and place of the hearing;
 - (d) the hearing shall be open, except where requested otherwise by either party. If a closed hearing is requested, the requesting party shall provide reasons for the request and the Appeals Committee shall have sole discretion to confirm or deny such request;
 - (e) each party shall have full opportunity to make submissions to the Appeals Committee, including through oral and written submissions and witness testimony, and each party may question the other's witnesses;
 - (f) each party shall bear sole responsibility for contacting its witnesses and making arrangements for them to attend the hearing.

APPEALS COMMITTEE DECISION

- 8.20 After the hearing, the Appeals Committee shall deliberate in closed session and shall reach a decision.
- 8.21 Within five (5) working days of the hearing the Appeals Committee shall provide written reasons for its decision to the Executive Director who shall distribute copies of the decision to all parties, and to such other individuals as the Appeals Committee deems appropriate and/or necessary.

DECISION FINAL

- 8.22 The decision of the Appeals Committee is final and not subject to appeal.

9. EFFECTIVE DATE OF TRANSFER

- 9.1 A person's transfer application is effective on the date that INAC receives the band transfer documents from the Membership Department, under section 6.12 (a).

10. MEMBERSHIP DEPARTMENT

- 10.1 The Membership Department shall be responsible for the following:
- (a) working with INAC to maintain an accurate and up-to-date Band List;
 - (b) receiving transfer applications and making a recommendation to the Membership Committee on applications;
 - (c) providing general information concerning transfer applications;
 - (d) maintaining all copies of this Policy and any amendments thereto;
 - (e) attending all Membership Committee meetings to take minutes and produce written recommendations based on the Membership Committee decisions on transfer applications;
 - (f) the Membership Officer will report to Council at regularly scheduled Council meeting;
 - (g) confirming approved transfer applications with INAC;
 - (h) providing an annual written report on transfer applications to Council; and
 - (i) generally, carrying out all other duties that may be required for the proper administration of this Policy.

11. MEMBERSHIP COMMITTEE

11.1 The Membership Committee shall be appointed by Council for a three (3) year term and shall be comprised of 13 Members:

- (a) Two (2) Councillors from Lac La Ronge #156 and Kitsaki #156B;
- (b) Two (2) Councillors from Stanley Mission #157;
- (c) One (1) Councillor from Grandmother's Bay #219;
- (d) One (1) Councillor from Sucker River #156C;
- (e) One (1) Councillor from Morin Lake/Sikachu #217;
- (f) One (1) Councillor from Little Red River #106C and #106D;
- (g) One (1) Elder;
- (h) Three (3) LLRIB staff members:
 - i. Two (2) from the Membership Department;
 - ii. The Membership Clerk from Stanley Mission;
- (i) The Executive Director; and
- (j) Chief of the Lac La Ronge Indian Band (ex-officio).

11.2 The Membership Committee may make rules or procedures that are consistent with this Policy.

12. AMENDMENTS

12.1 The Membership Department shall propose amendments in writing to the Membership Committee.

12.2 The Membership Committee shall propose amendments in writing to Council.

12.3 Council may approve any amendments to this Policy that it considers necessary. Amendments shall be approved by BCR.

13. COMING INTO FORCE

13.1 This Policy shall come into force and be enacted on the day on which the majority of Council approve and adopt this Policy.

14. CALCULATION OF TIME

14.1 Where there is a reference to a number of days or a number of days in between two events within this Policy, in calculating the number of days, the days on which the events happen are excluded and Saturdays and Sundays are included.

14.2 Where the time limited for the doing of an act under this Policy expires or falls on a Saturday or Sunday or a federal or provincial holiday, the act may be done on the next day that is not a Saturday, Sunday or holiday.

14.3 If the time for doing an act under this Policy is with respect to an act required in a business office, and falls or expires on a day when the office is not open during regular business hours, the time is extended to the next day that the office is open during regular business hours.

15. PUBLIC NOTICE

15.1 Notice of all decisions must be posted in writing in a place that is reasonably accessible to Members, such as the LLRIB office, on the LLRIB website, or in the LLRIB newsletter, or any other conspicuous places as determined by the Membership Department.

15.2 Public Notice of any transfer decisions made under this Policy will include:

- (a) the decision reached by the decision maker, without written reasons;
- (b) the date that the decision was made; and
- (c) the date that Public Notice of the decision was posted.

16. GENERAL

16.1 Words importing the singular number include the plural and vice versa and words importing gender include the masculine, feminine and neutral genders.

17. SEVERABILITY

17.1 Each Section of this Policy must be interpreted in a way that is valid under applicable law. If any Section is held invalid, the rest of this Policy will remain in full effect.

18. DISCRETIONARY POWER

18.1 Each discretionary power Council confers upon anyone, including the Membership Department under this Policy, will be exercised in good faith, without discrimination on the basis of sex or religion, in accordance with his or her best judgment, and in the best interests and welfare of Lac La Ronge Indian Band.

19. CONFIDENTIALITY


19.1 All information received by the Membership Department, Membership Committee or Council with respect to an application for transfers will be treated as confidential and will not be disclosed to a third party without the written consent of the person concerned, except where disclosure is required by law or deemed necessary for Lac La Ronge to carry out any duties under this Policy.

20. SAVING FROM LIABILITY


- 20.1 No claim will lie against the Lac La Ronge Indian Band, Council, Membership Department, Membership Committee, Lac La Ronge Indian Band employees or any LLRIB Member, or their heirs, executors, Clerks or successors, in relation to any decision made under this Policy.

BE IT KNOWN that this Policy entitled Lac La Ronge Indian Band Transfer Policy is hereby enacted by a quorum of Council at a duly convened Council of the Lac La Ronge Indian Band held on November 28, 2017.


Chief Tammy Miriam Cook-Searson

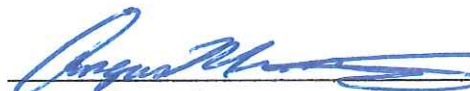

Councillor Larry Charlie Charles

Councillor Gerald Robin McKenzie



Councillor Ann Rachel Ratt


Councillor Sam Roberts


Councillor Norman Paul Ross


Councillor Robert Angus Thomas
Mirasty


Councillor Michael James Bird


Councillor Linda Ann Mary Charles


Councillor Keith Robert Mirasty


Councillor Kenneth Gordon Ratt


Councillor John Patrick Roberts


Councillor Dennis Bruce Sanderson

Quorum of Council is 7.

APPENDIX A

LLRIB QUESTIONNAIRE

Purpose: As part of the transfer application process, Chief and Council and LLRIB Members will want to know more about you and your plans for the future and determine what you will need to be part of this Community.

In addition, when considering your application, the Membership Department, the Membership Committee and Chief and Council will consider the following information. Please answer as best as you can, and use additional paper if needed.

1. What is your reason for transferring into LLRIB? (e.g.: LLRIB Descent? Family connection? Any other reason?)
2. Do you have any outstanding debts with LLRIB? (e.g. rental arrears, account payables).
Yes/No
3. Are you planning to apply for any Post Secondary Education funding from LLRIB if you are accepted as a LLRIB Member? **Yes/No**
 - a. Are you aware that there is a 2 year probation period within which you cannot apply for post secondary funding, if your transfer application is approved? **Yes/No**
4. Do you have future plans to build your own home on the LLRIB reserve or to apply for housing loan allocation on your own, or with family who owns LLRIB land by traditional ownership? **Yes/No**
5. Where do you plan to live if your transfer application is accepted? _____

 - a. Are you aware that there is a 2 year probation period within which you cannot apply for on reserve housing if your transfer application is approved? **Yes/No**



APPENDIX B

APPLICATION FOR TRANSFER OF AN ADULT

Guidelines for Completion of this Transfer Application

Persons wishing to transfer into the Lac La Ronge Indian Band should complete the following form to the extent possible using these guidelines. If the applicant falls into one of the categories listed below, the applicant is eligible to apply to transfer into the Lac La Ronge Indian Band, as set out in the *Lac La Ronge Indian Band Transfer Policy*:

1. The applicant has Indian status, as a status Indian under the *Indian Act*
AND
2. The applicant can demonstrate a biological (blood) connection to a LLRIB Member who is of LLRIB Descent;
OR
3. The applicant can demonstrate a familial (for example, marriage or step-children) connection to a LLRIB Member who is of LLRIB Descent

For the purposes of this application, the following definitions from Transfer Policy apply:

"Adopted" means a Child of LLRIB Descent adopted in accordance with Lac La Ronge Indian Band custom adoption, or under laws recognized in Canada and in Saskatchewan.

"Dependant" means any person over the age of 19 but who by reason of disability, illness or other cause, is in the care or custody, whether in law or in fact, of a LLRIB Member.

"LLRIB Descent" means a person who:

- (a) was, or is entitled to be, a Registered Indian but did not acquire the right to be a Registered Indian solely as a result of marrying a Registered Indian prior to April 17, 1985¹; or
- (b) was, or is entitled to be, an LLRIB Member, but did not acquire his or her right to be a LLRIB Member solely as a result of transferring into the Band or by being Adopted by a Member of the Band².

"Registered" means registered as a status Indian under the *Indian Act*, (R.S.C., 1985, c. I-5).

¹ An example of this person is a woman who gained Indian status and membership by marrying an Indian man pre-1985.

² An example of this is the child of the women referenced in footnote 1, who is not Indigenous, but has Indian status because his or her mother gained Indian status through marriage, pre-1985.



APPLICATION FOR TRANSFER INTO THE LAC LA RONGE INDIAN BAND

I request that I _____ [printed name] if eligible, as provided under the LLRIB Transfer Policy, be transferred to the Lac La Ronge Indian Band List.

Signature of Applicant	Date (YYYY/MM/DD)
------------------------	-------------------

APPLICANT INFORMATION			
FAMILY NAME	GIVEN NAME(S)	INDIAN STATUS NUMBER	DATE OF BIRTH ____/____/____ DD/MM/YYYY
Copy of photo ID attached: Yes ____ No ____			
Does the applicant currently reside in a Lac La Ronge community? Yes ____ No ____			
If yes, please indicate which community: <input type="checkbox"/> Lac La Ronge <input type="checkbox"/> Stanley Mission <input type="checkbox"/> Grandmother's Bay <input type="checkbox"/> Sucker River <input type="checkbox"/> Morin Lake <input type="checkbox"/> Little Red River <input type="checkbox"/> Other _____		If no, please indicate which community you would like to be listed under: <input type="checkbox"/> Lac La Ronge <input type="checkbox"/> Stanley Mission <input type="checkbox"/> Grandmother's Bay <input type="checkbox"/> Sucker River <input type="checkbox"/> Morin Lake <input type="checkbox"/> Little Red River <input type="checkbox"/> Other _____ <input type="checkbox"/> Urban	
FAMILY NAME OF FATHER		GIVEN NAME OF FATHER	
FATHER'S DATE OF BIRTH ____/____/____ DD/MM/YYYY	FATHER'S INDIAN STATUS NUMBER	FATHER'S BAND OR COMMUNITY	
FAMILY NAME OF PATERNAL GRANDFATHER	GIVEN NAME OF PATERNAL GRANDFATHER	PATERNAL GRANDFATHER INDIAN STATUS NUMBER	
FAMILY NAME OF PATERNAL GRANDMOTHER	GIVEN NAME OF PATERNAL GRANDMOTHER	PATERNAL GRANDMOTHER INDIAN STATUS NUMBER	
FAMILY NAME OF MOTHER		GIVEN NAME OF MOTHER	
MOTHER'S DATE OF BIRTH ____/____/____ DD/MM/YYYY	MOTHER'S INDIAN STATUS NUMBER	MOTHER'S BAND OR COMMUNITY	



FAMILY NAME OF MATERNAL GRANDFATHER	GIVEN NAME OF MATERNAL GRANDFATHER	MATERNAL GRANDFATHER INDIAN STATUS NUMBER
FAMILY NAME OF MATERNAL GRANDMOTHER	GIVEN NAME OF MATERNAL GRANDMOTHER	MATERNAL GRANDMOTHER INDIAN STATUS NUMBER

DEPENDANTS		
Do you have any Child(ren) or Dependant(s) that you wish to transfer into the Lac La Ronge Indian Band? Please list them below. <u>If you will not be transferring your Child(ren) or Dependant(s), please explain why:</u>		
Name	Indian Status Number	Date of Birth (DD/MM/YYYY)

VOLUNTEER AND PARTICIPATION	
Prior to your application being considered for transfer, you must have participated and volunteered (if possible) in at least two (2) Lac La Ronge Indian Band events (Section 3.2 (c) of the Transfer Policy). Please list the community events you have participated or volunteered at, and people who can confirm your participation.	
Event	Name and Contact information
1. _____	_____
2. _____	_____



GROUNDS FOR TRANSFER APPLICATION

Please refer to the categories listed in the above Guidelines for wording. Details such as dates of marriage, enfranchisement, removal or adoptions should be included, if known.

If more space is required, enter additional information on a separate sheet of paper and attach it to this form

Please mail or
Hand Deliver this
application to:

LLRIB Membership Department
110 La Ronge Ave
La Ronge, SK S0J 1L0



APPENDIX C

APPLICATION FOR TRANSFER OF A CHILD

Guidelines for Completion of this Child Transfer Application

Persons wishing to transfer a Child or Dependant into the Lac La Ronge Indian Band should complete the following form to the extent possible using these guidelines. If the Child or Dependant falls into one of the categories listed below, the Child or Dependant is eligible to apply to transfer into the Lac La Ronge Indian Band:

1. The Child or Dependant is Registered as a status Indian under the *Indian Act*
AND
2. The Child or Dependant can demonstrate a biological (blood) connection to a LLRIB Member who is of LLRIB Descent
OR
3. The Child or Dependant can demonstrate a familial connection to a LLRIB Member who is of LLRIB Descent

The following definitions from the Transfer Policy apply:

"Adopted" means a Child of LLRIB Descent adopted in accordance with Lac La Ronge Indian Band custom adoption, or under laws recognized in Canada and in Saskatchewan.

"Dependant" means any person over the age of 19 but who by reason of disability, illness or other cause, is in the care or custody, whether in law or in fact, of a LLRIB Member.

"LLRIB Descent" means a person who:

- (a) was, or is entitled to be, a Registered Indian but did not acquire the right to be a Registered Indian solely as a result of marrying a Registered Indian prior to April 17, 1985¹; or
- (b) was, or is entitled to be, an LLRIB Member, but did not acquire his or her right to be a LLRIB Member solely as a result of transferring into the Band or by being Adopted by a Member of the Band².

"Registered" means registered as a status Indian under the *Indian Act*, (R.S.C., 1985, c. I-5).

¹ An example of this person is a woman who gained Indian status and membership by marrying an Indian man pre-1985.

² An example of this is the child of the women referenced in footnote 1, who is not Indigenous, but has Indian status because his or her mother gained Indian status through marriage, pre-1985.



APPLICATION FOR TRANSFER INTO THE LAC LA RONGE INDIAN BAND

We make this application as parents or guardians on behalf of _____ [printed name of the Child] (the "Child") who is under the age of 18 years or is a Dependant, as defined in the LLRIB Transfer Policy. We request that the Child be transferred to the Lac La Ronge Indian Band List.

Signature of Parent of Guardian	Date (YYYY/MM/DD)
Signature of Parent of Guardian	Date (YYYY/MM/DD)

INFORMATION ABOUT THE CHILD			
FAMILY NAME OF CHILD	GIVEN NAME(S) OF CHILD	INDIAN STATUS NUMBER	CHILD'S DATE OF BIRTH ____/____/____ DD/MM/YYYY
Does the Child currently reside in a Lac La Ronge community? Yes ____ No ____			
If yes, please indicate which community: <ul style="list-style-type: none"> <input type="checkbox"/> Lac La Ronge <input type="checkbox"/> Stanley Mission <input type="checkbox"/> Grandmother's Bay <input type="checkbox"/> Sucker River <input type="checkbox"/> Morin Lake <input type="checkbox"/> Little Red River <input type="checkbox"/> Other _____ 		If no, please indicate which community you would like the Child to be listed under: <ul style="list-style-type: none"> <input type="checkbox"/> Lac La Ronge <input type="checkbox"/> Stanley Mission <input type="checkbox"/> Grandmother's Bay <input type="checkbox"/> Sucker River <input type="checkbox"/> Morin Lake <input type="checkbox"/> Little Red River <input type="checkbox"/> Other _____ <input type="checkbox"/> Urban 	

PARENT/GUARDIAN #1 INFORMATION		
FAMILY NAME OF PARENT/GUARDIAN	GIVEN NAME OF PARENT/GUARDIAN	
MAILING ADDRESS	POSTAL CODE	TELEPHONE NO.
INDIAN STATUS NO.:	PHOTO ID ATTACHED Yes ____ No ____	
FAMILY NAME OF GRANDFATHER OF CHILD	GIVEN NAME OF GRANDFATHER OF CHILD	INDIAN STATUS NUMBER
FAMILY NAME OF GRANDMOTHER OF CHILD	GIVEN NAME OF GRANDFATHER OF CHILD	INDIAN STATUS NUMBER



PARENT/GUARDIAN #2 INFORMATION		
FAMILY NAME OF PARENT/GUARDIAN	GIVEN NAME OF PARENT/GUARDIAN	
MAILING ADDRESS	POSTAL CODE	TELEPHONE NO.
INDIAN STATUS NO.:	PHOTO ID ATTACHED Yes ___ No ___	
FAMILY NAME OF GRANDFATHER OF CHILD	GIVEN NAME OF GRANDFATHER OF CHILD	INDIAN STATUS NUMBER
FAMILY NAME OF GRANDMOTHER OF CHILD	GIVEN NAME OF GRANDFATHER OF CHILD	INDIAN STATUS NUMBER

 GROUNDS FOR TRANSFER APPLICATION
<p>Please refer to the categories listed in the above Guidelines for wording. Details such as dates of adoptions should be included, if known.</p> <p><i>(If more space is required, enter additional information on a separate sheet of paper and attach it to this form.)</i></p>

Please mail or
Hand Deliver this
application to:

LLRIB Membership Department
110 La Ronge Ave
La Ronge, SK S0J 1L0



APPENDIX D

DECLARATION OF SEARCH OF NON-CUSTODIAL PARENTS

I, [print name] _____, of [address] _____, in
the Province of Saskatchewan HEREBY DECLARE AS FOLLOWS:

1. I am the parent and guardian of Child, [print name] _____
whose date of birth is _____ (the "Child").
2. I have applied to transfer the membership of the Child into the Lac La Ronge
Indian Band.
3. I have conducted a search for the Non-Custodial Parent of the Child by the
following means:
4. I have provided, or attempted to provide, the Non-Custodial Parent with written
notice that I am applying for LLRIB Membership for our Child, and that he/she
has three (3) calendar months to provide LLRIB Membership Clerk with a written
submission disputing the Transfer Application.
5. I have attempted to obtain consent from the Non-Custodial Parent of the Child,
and it has been three (3) calendar months since my attempts.
6. I make this Declaration in support of my application for membership of the Child
into the LLRIB pursuant to Section 4 of the LLRIB Band Transfer Policy.

This Declaration is made this ____ day of)
_____, 20__ at _____ in the)
province of Saskatchewan)
)
) _____
)
)
A Commissioner for Taking Affidavits for)
the Province of Saskatchewan)



APPENDIX E

CONSENT TO RELEASE CREDIT/DEBIT INFORMATION

I [print name] _____ (the "Transfer Applicant") hereby authorize the _____ Indian Band/First Nation to release my credit and/or personal reports to the Membership Clerk of the Lac La Ronge Indian Band for the purposes of my application to transfer membership to the Lac La Ronge Indian Band.

To be completed by the originating Band (Band that the applicant is transferring out of):

1. Does the Transfer Applicant have any outstanding debts owing to the _____ Indian Band/First Nation? **Yes/No**
 - a. If yes, what amount? _____
2. Has the Transfer Applicant participated in any program funding? **Yes/No**
 - a. If yes, what program(s) and what amount(s) has the Transfer Applicant received?

Program	Amount

Dated this ____ day of _____, 20____.

Band Transfer Applicant (full name printed)

Band Transfer Applicant Signature

Witness (full name printed)

Witness Signature

Originating Band Membership Clerk
(full name printed)

Originating Band Membership Clerk Signature



APPENDIX F

CRIMINAL RECORD AND VULNERABLE SECTOR CHECK INFORMATION SHEET

Lac La Ronge Indian Band requires criminal record and vulnerable sector checks of individuals who are seeking to apply to transfer into Lac La Ronge Indian Band prior to considering their application to transfer.

In order to obtain this check, you are required to go to the Royal Canadian Mounted Police – **La Ronge Detachment Office, located at 1603 Bay Ave, La Ronge, SK, S0J 1L0.**

Applicant requirements

1. Be at least 18 years of age;
2. Show 2 pieces of photo ID (e.g. passport, care card, driver's licence);
3. Have his/her fingerprints taken; and
4. Pay \$25 for processing fees.

The Criminal Record check will take 3 to 4 weeks to complete. **Your application to transfer will not be processed without an attached criminal record and vulnerably sector check.**

When the Criminal Record check is complete, the La Ronge Detachment Office will call you to pick up the Criminal Record Check at the Detachment Office.



APPENDIX G

STATEMENT OF CONSENT FOR TRANSFER OF AN ADULT

Name _____
[please print full name]

Date of Request _____
DD/MM/YEAR

Date of Birth _____
DD/MM/YEAR

Indian Status no.: _____

STATEMENT

This is to confirm that I, [print name] _____ am accepted as a member of the Lac La Ronge Indian Band and I hereby consent to the removal of my name from the [current Band/First Nation] _____.

REQUESTER'S SIGNATURE

Signature: _____

Dated: _____

Address: _____



APPENDIX H

STATEMENT OF CONSENT FOR TRANSFER OF A MINOR

Child's Name _____
[please print full name]

Child's Date
of Birth _____
DD/MM/YEAR

Date of
Request _____
DD/MM/YEAR

Child's Indian
Status no.: _____

STATEMENT

This is to confirm that if my (our) child, [print name] _____
is accepted as a member of the Lac La Ronge Indian Band, and I (we) hereby consent to
the removal of his/her name from the [current band/First Nation] _____
Band List/Registry Group, and the addition of his/her name to the Lac La Ronge Indian
Band List.

PARENT/GUARDIAN SIGNATURE(S)

x _____
Mother's Signature/Legal Guardian's
Signature

x _____
Father's Signature/Legal Guardian's
Signature

Date

Date

Address

Address



APPENDIX I - APPEALS

PART I - APPLICANT INFORMATION (person making the appeal/protest)		
Family name of applicant		Given name(s)
Mailing address		Postal code
Telephone no.		
Date of birth ____/____/____ DD/MM/YEAR	Status number	
CHILD/DEPENDANT'S INFORMATION (if appeal or protest if being made on behalf of a Child or Dependant)		
Child's full name		
Relationship of Applicant(s) to Child Parent / guardian / other	Child's date of birth ____/____/____ DD/MM/YEAR	Child's Indian Status number (if applicable)
PART II – APPEAL OR PROTEST		
Please explain the decision that you are appealing or protesting and why you are appealing or protesting the decision, you may attach additional pages if required:		



I, _____ **[applicant (name of person making the appeal)]** hereby consent to the release of my personal information relating to this appeal, including, but not limited to:

- my original transfer application,
- any documents relating to my transfer application, including my criminal record check (if applicable)

to the Appeals Committee.

No other person(s) will be given this information without my further written consent and this information will only be used only as stated above.

This authorization shall remain valid until the day that the Appeals Committee meeting is held.

Applicant's Signature

Date

I furthermore release all parties stated here within from any legal liability resulting from the release of this information, with the understanding that all parties involved will exercise appropriate safeguards while using this information

Applicant's Signature

Date

