



Lac La Ronge Indian Band

EMPLOYMENT OPPORTUNITY

CLOSED COMPETITION *(Restricted to LLRIB Members)*

The Lac La Ronge Indian Band's Education Department is now accepting applications for the 2019-2020 academic year, to fill the following full time position based out of **Chief Moses Ratt School** in **Sucker River, SK:**

Education Assistant - Kindergarten

The suitable candidate will be able to perform the following duties:

- Provide support and programming to students in and out of the classroom;
- Participate during supervision time and in extra-curricular activities;
- Work with Teachers to develop individualized plans.
- Organize and participate in a wide variety of field trips, sports, social, recreational and craft activities
- Provide school & student support to assist school as assigned
- Under the direction of a senior member of the team, implement individual programs for students who are unable to function in a regular classroom setting.
- Evaluate and maintain records of student progress; discuss with team members any changes which may be made to an individual student's program

The suitable candidates will possess the following qualifications:

- Must have Grade 12;
- Early Childhood Education an asset;
- Must be prepared to work with children with various skills and abilities;
- Ability to maintain confidentiality.
- Completion of a recognized Post-Secondary Special Education Assistant program shall be considered as an asset.
- Ability to lift and position students of varying weights
- Prefer to have or willing to obtain First Aid Certificate
- Excellent communication skills, both oral and written
- Must provide a satisfactory Criminal Record Check/Vulnerable Sector Check.

Posting Date: November 14, 2019

Deadline for application: Until suitable candidate is found

LLRIB offers a comprehensive benefit (pension, extended health and life insurance) package, northern living allowance, housing subsidy where applicable.

To apply, please submit a **cover letter** and **resume** including **three (3) Professional References, one from your most recent or current employer**, to the following:

Human Resource Office
Lac La Ronge Indian Band
Box 480, La Ronge, SK. S0J 1L0

Phone: (306) 425-2183.
Fax: (306) 425-2170
E-mail: (hinfo@llrib.ca)

Note: *Please be advised applications received without the proper documentation will not be considered.*

For further information, call Edith Venne, CMRS Principal at (306) 425-3098.

LLRIB thanks all interested applicants; however, only those chosen for an interview will be contacted.

Telephone interviews will not be granted.