

PERSONNEL &
STAFF DEVELOPMENT
BOX 480, LA RONGE
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Lac La Ronge Indian Band

EMPLOYMENT OPPORTUNITY

CLOSED COMPETITION (restricted to LLRIB Members)

The Lac La Ronge Indian Band's Education Department is now accepting applications to fill the following full time position (ending on June 26, 2020) based out of **Multi-Purpose Building, Bell's Point Road in La Ronge, SK:**

JANITOR

The suitable candidate will be able to perform the following duties:

- To perform general janitorial duties.
- Provide daily cleaning and upkeep of the Bell's Point Elementary School.
- Prepare cleaning supply list and ordering.
- Other duties as assigned from time to time.

The suitable candidate will possess the following qualifications:

- Minimum Grade 10 education.
- Previous janitorial experience is preferred.
- Ability to maintain confidentiality.
- Knowledge and experience with maintenance & operation of equipment.
- Punctual, honest & reliable.
- **Must** provide a satisfactory Criminal Record Check/Vulnerable Sector Check.

Date of Posting: Tuesday, August 27, 2019

Deadline for applications: Tuesday, September 10, 2019

To apply, please submit a **cover letter** and **resume** including **three (3) references with one from your most recent/current employer**, to the following:

Human Resource Office,
Lac La Ronge Indian Band
Box 480
La Ronge, SK. S0J 1L0

Fax: (306) 425-2170
E-mail: hrinfo@llrib.ca

Note: Please be advised applications received without the proper documentation will not be considered.

For further information, please call Karen Maxwell, Principal of BPES at (306) 425-5600.

LLRIB thanks all interested applicants; however, only those chosen for an interview will be contacted. The successful candidate will be required to undergo a criminal record and vulnerable sector record check.

Telephone interviews will not be granted.