



Lac La Ronge Indian Band

EMPLOYMENT OPPORTUNITY

OPEN COMPETITION

The Lac La Ronge Indian Band's Education Department is now accepting applications for the 2019-2020 academic year, to fill the following full time position based out of **Sally Ross School** in **Hall Lake, SK:**

3 – Education Assistant

The suitable candidate will be able to perform the following duties:

- Provide support and programming to students in and out of the classroom;
- Participate during supervision time and in extra-curricular activities;
- Work with Teachers to develop individualized plans.
- Organize and participate in a wide variety of field trips, sports, social, recreational and craft activities
- Provide school & student support to assist school as assigned
- Under the direction of a senior member of the team, implement individual programs for students who are unable to function in a regular classroom setting.
- Evaluate and maintain records of student progress; discuss with team members any changes which may be made to an individual student's program

The suitable candidates will possess the following qualifications:

- Grade 12 preferred;
- Must be prepared to work with children with various skills and abilities;
- Ability to maintain confidentiality.
- Completion of a recognized Post-Secondary Special Education Assistant program shall be considered as an asset.
- Ability to lift and position students of varying weights
- Prefer to have or willing to obtain First Aid Certificate
- Excellent communication skills, both oral and written

Posting Date: June 14, 2019

Deadline for application: Until Suitable Candidate is found

LLRIB offers a comprehensive benefit (pension, extended health and life insurance) package, northern living allowance, housing subsidy where applicable.

To apply, please submit a **cover letter** and **resume** including **three (3) Professional References (excluding Chief and Councilors)**, **one from your most recent/current employer**, to the following:

Human Resource Office
Lac La Ronge Indian Band
Box 480, La Ronge, SK. S0J 1L0

Phone: (306) 425-2183.
Fax: (306) 425-2170
E-mail: (hrinfo@llrib.ca)

****Note: In the cover letter, please indicate permission to contact references****

For further information, call Brennen Janvier, Principal SRS at (306) 425-5041.

*LLRIB thanks all interested applicants; however, only those chosen for an interview will be contacted. The successful candidate will be required to undergo a criminal record and vulnerable sector record check. Please be advised applications received without the proper documentation will not be considered. **Telephone interviews will not be granted.***