

PERSONNEL &  
STAFF DEVELOPMENT  
BOX 480, LA RONGE  
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# Lac La Ronge Indian Band

## EMPLOYMENT OPPORTUNITY

### **CLOSED COMPETITION (restricted to LLRIB Members)**

The Lac La Ronge Indian Band's Education Department is now accepting applications to fill the following full time position based out of **Bell's Point Elementary School (BPES) in La Ronge, SK:**

### **JANITOR**

**The suitable candidate will be able to perform the following duties:**

- To perform general janitorial duties.
- Provide daily cleaning and upkeep of the Bell's Point Elementary School.
- Prepare cleaning supply list and ordering.
- Other duties as assigned from time to time.

**The suitable candidate will possess the following qualifications:**

- Minimum Grade 10 education.
- Previous janitorial experience is preferred.
- Ability to maintain confidentiality.
- Knowledge and experience with maintenance & operation of equipment.
- Punctual, honest & reliable.

**Date of Posting: Thursday, June 6, 2019**

**Deadline for applications: June 24, 2019**

To apply, please submit a **cover letter** and **resume** including **three (3) references (excluding Chief and Councilors)**, **with one from your most recent/current employer**, to the following:

Human Resource Office,  
Lac La Ronge Indian Band  
Box 480  
La Ronge, SK. S0J 1L0

Fax: (306) 425-2170  
E-mail: [hrinfo@llrib.ca](mailto:hrinfo@llrib.ca)

**\*\*Note: In the cover letter, please indicate permission to contact references\*\***

**For further information, please call Karen Maxwell, Principal of BPES at (306) 425-5600.**

*LLRIB thanks all interested applicants; however, only those chosen for an interview will be contacted. The successful candidate will be required to undergo a criminal record and vulnerable sector record check. Please be advised applications received without the proper documentation will not be considered.*

**Telephone interviews will not be granted.**