

PERSONNEL &
STAFF DEVELOPMENT
BOX 480, LA RONGE
SASK. S0J 1L0
PHONE: (306) 425-2183
FAX: (306) 425-5559
1-800-567-7736



Lac La Ronge Indian Band

EMPLOYMENT OPPORTUNITY

OPEN COMPETITION

The Lac La Ronge Indian Band's Education Department is accepting applications to fill **full time** positions (ending June 2020) based out of **Bell's Point Elementary School** in **La Ronge, SK:**

SPECIAL NEEDS TUTOR

The suitable candidates will be able to fulfill the following duties/responsibilities:

- Provide support for students with medical and physical needs.
- Provide personal care and physiotherapy for student with medical and physical needs.
- Assist with transportation arrangements for student(s) in a wheelchair.
- Liaise with parents, staff, and outside agencies when necessary.
- When required, work at different worksites on occasion (e.g. hospital).
- Provide learning support for students (either in groups or individually) to support learning and social well-being.
- May be assigned other related duties as required.

The suitable candidates will possess the following qualifications/abilities:

- Must possess a Grade 12 diploma (or equivalent).
- Experience working with students who have medical/physical needs is an asset.
- First Aid and CPR (preferred)
- Medical Assistance Course and/or Primary Care Course (preferred).
- Ability to maintain confidentiality.
- Must be able to provide an *acceptable* criminal record and vulnerable sector check.

Posting Date: May 29, 2019

Deadline for application: June 12, 2019

To apply, please submit a **cover letter** and **resume** including, **one from your most recent/current employer**, to the following:

Human Resource Office,
Lac La Ronge Indian Band
Box 480
La Ronge, SK. S0J 1L0

Phone: (306) 425-2183
Fax: (306) 425-2170
E-mail: (hrinfo@llrib.ca)

****Note: Your references MUST be people who you reported to and had direct supervisory authority over you. In the cover letter, please indicate permission to contact references****

For further information, call Karen Maxwell, Principal of BPES at (306) 425-5600.

*LLRIB thanks all interested applicants; however, only those chosen for an interview will be contacted. The successful candidate will be required to undergo a criminal record and vulnerable sector record check. Please be advised applications received without the proper documentation will not be considered. **Telephone interviews will not be granted.***