

Human Resources
Support Services, LLRIB
Box 480
La Ronge, Sask
S0J 1L0
PHONE: (306) 425-2183
FAX: (306) 425-2170



Lac La Ronge Indian Band

EMPLOYMENT OPPORTUNITY

OPEN COMPETITION

Lac La Ronge Indian Band Education is now accepting applications for the following **full time** position based out of Bell's Point Elementary School (BPES) in La Ronge:

MAINTENANCE WORKER

The suitable candidate will be able to perform the following duties:

- Perform daily checks of boiler system, heating system, HVAC system, etc.
- Perform daily maintenance duties including the inspecting and repairing of the school, property and equipment;
- Ensure public safety of facility, property and equipment;
- Perform groundskeeper duties such as cleaning of grounds, sidewalks, paved areas, drainage systems, storage and work areas, cutting, raking of grass, the removal of debris and shoveling snow;
- Safely operate hand and power tools and equipment required to perform assigned work;
- Submit and order supplies and materials;
- Other tasks as assigned by the supervisor.

The suitable candidate will possess the following qualifications:

- Current working knowledge of trades or previous training in the maintenance or construction field would be definite assets;
- Fireman's Certificate or Boiler Certificate is necessary;
- A combination of education and experience will be considered;
- Good communication skills to deal tactfully with staff, students and the public;
- Good organizational skills to plan and expedite work as it pertains to assigned projects;
- Ability to work independently with minimal supervision and provide attention to detail are required;
- Must be willing to take direction from a supervisor;
- Physical capabilities to perform the job;
- Current WHMIS, First Aid and CPR certification are assets;
- Valid driver's license and own vehicle is required.

Benefits: LLRIB employees are entitled to a complete benefits package: pension, insurance, northern living allowance, housing allowance and relocation allowances, where applicable. LLRIB employees also receive years of service recognition awards and generous holiday credits.

Date of posting: April 17, 2019

Deadline for application: Until Suitable Candidate is found

To Apply: Submit cover letter, resume including **three (3) professional references** (excluding Chief and/or Councillors) to:

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Lac La Ronge Indian Band
Box 480
La Ronge, SK S0J 1L0

Phone: (306) 425-2183
Fax: (306)-425-2170
Email: (hrintor@lrib.ca)

****NOTE:** In cover letter, please indicate permission to contact references**

Contact: Karen Maxwell, BPES Principal, at (306) 425-5600

LLRIB thanks all interested applicants; however, only those chosen for an interview will be contacted. Please be advised applications received without the proper documentation may not be considered.

Telephone interviews will not be granted.