



Lac La Ronge Indian Band

EMPLOYMENT OPPORTUNITIES

OPEN COMPETITION

THIS IS A RE-ADVERTISEMENT PREVIOUS CANDIDATES DO NOT NEED TO REAPPLY

The Lac La Ronge Indian Band is now accepting applications for the following full-time **Term** position until **March 31, 2019** contract with a possible extension pending funding. This position will be based out of **La Ronge**.

Pre-Employment (PES) Case Worker

Duties and Responsibilities:

The PES Case Worker will be responsible for a comprehensive case management process through the provision of services for 18-64 year-old clients on Income Assistance in the community of La Ronge. The PES Case Worker will be responsible for a caseload of First Nations clients currently on LLRIB Income Assistance and will work to identify clients' individual employment readiness, barriers to employment and develop Action Plans towards employability.

- Assessing client employability;
- Assessing client needs and barriers to employment;
- Assessing steps to reduce or remove client employment barriers;
- Ability to develop a client 'Action Plan' that assist a client to become employed;
- Coordinate case management supports and services;
- Referral of clients to programs and services for meeting training, employment supports or mental/addiction and job transition supports.

Requirements:

- Minimum Diploma in social sciences;
- Minimum one-year experience in counselling First Nations members;
- Effective communication and interpersonal skills;
- Valid driver's license is a definite asset, must have access to a reliable vehicle;

Ability to speak Cree and knowledge of the Woodland Cree culture is an asset.

Date of posting: November 30, 2018

Deadline for applications: December 17, 2018

To apply, please submit a **cover letter** and **resume** including **three (3) professional references (excluding Chief and Councilors), one from your most recent/current employer**, to the following:

Human Resource Office,
Lac La Ronge Indian Band
Box 480, La Ronge, SK. S0J 1L0

Phone: (306) 425-2183
Fax: (306) 425-2170
E-mail: (hrinfo@llrib.ca)

****Note: Your references MUST be people who you reported to and had direct supervisory authority over you****

****In the cover letter, please indicate permission to contact references****

For further information, Cynthia Cook, Director of Social Development at 306-425-2183.

*LLRIB thanks all interested applicants; however, only those chosen for an interview will be contacted. Please be advised applications received without the proper documentation may not be considered. **Telephone interviews will not be granted.***