

PERSONNEL &  
STAFF DEVELOPMENT  
BOX 480, LA RONGE  
SASK. S0J 1L0  
PHONE: (306) 425-2183  
FAX: (306) 425-5559  
1-800-567-7736



# Lac La Ronge Indian Band

## EMPLOYMENT OPPORTUNITY

### **CLOSED COMPETITION** *“Restricted to band members”*

The Lac La Ronge Indian Band's Education Training & Employment Department is now accepting applications to fill the following **Definite Term** position (up to March 31, 2019) in **La Ronge, SK**:

### **Youth Work Experience Coordinator**

**The suitable candidate will be able to perform the following duties:**

- Coordinate and supervise the youth experience workers
- Schedule Youth experience workers placements

**Preferred candidates should possess the following:**

- Must have Grade 12 diploma
- Valid Class 5 Driver's License;
- Some Administrative experience;
- Strong organizational skills;
- Excellent interpersonal and communication skills;
- Positive, outgoing, and mature attitude essential.
- Supervisory experience
- Budgeting skills
- Must be able to provide a satisfactory Driver's Abstract, Criminal Record Check/Vulnerable Sector Screening;

**Date of posting: September 28, 2018**

**Deadline for Applications: October 12<sup>th</sup>, 2018**

To apply, please submit a **cover letter** and **resume** including **three (3) references (excluding Chief and Councillors)**, **one from your most recent/current employer**, to the following:

Attn: Human Resource Office,  
Lac La Ronge Indian Band  
Box 480  
La Ronge, SK. S0J 1L0

Fax: (306) 425-2170  
E-mail: ([hrinfo@lrib.ca](mailto:hrinfo@lrib.ca))

**\*\*Note: Your references MUST be people who you reported to and had directly supervisory authority of you. In the cover letter, please indicate permission to contact references\*\***  
**For questions, please call Tammy Robinson, Post-Secondary Coordinator at 306-425-4938.**

*LLRIB thanks all interested applicants; however, only those chosen for an interview will be contacted. The successful candidate will be required to undergo a criminal record and vulnerable sector record check. Please be advised applications received without the proper documentation will not be considered. Telephone interviews will not be granted.*