

PERSONNEL &
STAFF DEVELOPMENT
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Lac La Ronge Indian Band

EMPLOYMENT OPPORTUNITY

OPEN COMPETITION

The Lac La Ronge Indian Band (LLRIB) is now accepting applications to fill the following Permanent Full-time position based out of the Lac La Ronge Indian Band Office **in La Ronge, SK:**

JANITOR

The suitable candidate will be able to perform the following duties:

- To perform general janitorial duties.
- Provide daily cleaning and upkeep of the LLRIB.
- Prepare cleaning supply list and ordering.
- Other duties as assigned from time to time.

The suitable candidate will possess the following qualifications:

- Minimum Grade 10 education.
- Previous janitorial experience is preferred.
- Ability to maintain confidentiality.
- Knowledge and experience with maintenance & operation of equipment.
- Punctual, honest & reliable.

Date of Posting: July 5, 2018

Deadline for applications: July 22, 2018

To apply, please submit a **cover letter** and **resume** including **three (3) references (excluding Chief and Councilors)**, **with one from your most recent/current employer**, to the following:

By Mail: Human Resource Office,
Lac La Ronge Indian Band
Box 480
La Ronge, SK. S0J 1L0

Fax: (306) 425-2170
E-mail: (hrinfo@llrib.ca)

****Note: Your references MUST be people who you reported to and had direct supervisory authority over you. In the cover letter, please indicate permission to contact references****

LLRIB thanks all interested applicants; however, only those chosen for an interview will be contacted. The successful candidate will be required to undergo a criminal record and vulnerable sector record check. Please be advised applications received without the proper documentation will not be considered.