



Lac La Ronge Indian Band
HEALTH SERVICES DEPARTMENT
P.O. Box 1770
La Ronge SK S0J 1L0
Phone: 306-425-3600
Fax: 306-425-5520
Toll Free: 1-877-425-3443



EMPLOYMENT OPPORTUNITY

1 – Permanent Full Time

ABORIGINAL HEADSTART INSTRUCTOR

CLOSED COMPETITION

For the Community of Hall Lake

Lac La Ronge Indian Band Health Services Department is now inviting applications for (1) one Permanent Full Time, Aboriginal Head Start Instructor for the community of Hall Lake, under the supervision of the Aboriginal Head Start Coordinator. The successful candidate will be required to plan, organize and instruct the Aboriginal Head Start curriculum and also be responsible for providing parent supportive services and liaise on behalf of families.

Duties:

- Plan, organize and instruct Head Start Program curriculum;
- Ensure that the Head Start Program meets health and safety standards;
- Maintain positive public relations with clients; Work effectively with the health care team;
- Carry out health promotion programs, community education events and planning individual and/or group workshops for families with children age 0 – 5 years;
- In-home visiting with families who have children age 0 – 5 years;
- Act as interpreter or escort for Cree speaking clients; Advocate and act as a liaison for families;
- Other duties as assigned by supervisor;

Qualifications:

- Minimum Grade 12 or equivalent;
- Preferred Orientation to Head Start Certificate or Early Childhood Education Certificate;
- Valid First Aid/CPR, WHIMIS and Food Safety Handler's Certificate is an asset;
- Basic computer skills with knowledge of Microsoft Office Programs;
- Personal experience as parent or caregiver of infants &/or young children;
- Ability to speak/understand Cree and/or knowledge of Cree Culture is an asset;
- Criminal Record/Vulnerable Sector Checks & Drivers Abstract is required upon hire;
- Excellent verbal, written communication and public relations skills;
- Must have a valid Class 5 driver's license;

Salary: \$ 17.358 to \$ 25.949 per hour *Depending on Education and Experience*

Benefits: LLRIBHS offers a comprehensive salary and benefits package such as recognitions, Northern Allowance, Housing Subsidy, Extended Health Care and Pension.

Posted: Friday, March 9, 2018 **Deadline:** Friday, March 23, 2018

To Apply: Submit **cover letter** and **resume** including three (3) **work related professional references (excluding Chief & Council)**, one of the reference must be from your current or most recent Employer, to

Email to: hr@llribhs.ca **Phone:** 306 – 425 – 3600

Fax: 306 – 425 – 5520

Or Visit: www.saskjobs.ca or www.llribhs.org

In the cover letter, please indicate permission to contact references.

Please note that only those who submit a complete application that includes a cover letter, resume, & three (3) work-related references, excluding Chief and Council, at least one (1) reference must be from your current or most recent employer will be considered. LLRIBHS thanks all applicants; however, only those candidates selected for an interview will be contacted.