

PERSONNEL &  
STAFF DEVELOPMENT  
BOX 480, LA RONGE  
SASK. S0J 1L0  
PHONE: (306) 425-2183  
FAX: (306) 425-5559  
1-800-567-7736



# Lac La Ronge Indian Band

## EMPLOYMENT OPPORTUNITY

### **CLOSED COMPETITION**

*“Restricted to band members”*

The Lac La Ronge Indian Band’s Education Department is accepting applications to fill one (1) **term** position (ending June 29, 2018) based out of **Bell’s Point Elementary School** in **La Ronge, SK:**

### **SPECIAL NEEDS TUTOR**

**The suitable candidates will be able to fulfill the following duties/responsibilities:**

- Provide support for students with medical and physical needs.
- Provide personal care and physiotherapy for student with medical and physical needs.
- Assist with transportation arrangements for student(s) in a wheelchair.
- Liaise with parents, staff, and outside agencies when necessary.
- When required, work at different worksites on occasion (e.g. hospital).
- Provide learning support for students (either in groups or individually) to support learning and social well-being.
- May be assigned other related duties as required.

**The suitable candidates will possess the following qualifications/abilities:**

- Must possess a Grade 12 diploma (or equivalent).
- Must have experience working with students who have medical/physical needs.
- First Aid and CPR (preferred)
- Medical Assistance Course and/or Primary Care Course (preferred).
- Ability to maintain confidentiality.
- Must be able to provide an *acceptable* criminal record and vulnerable sector check.
- Must be able to lift up to 100lbs with assistance.

**Deadline for application: February 28, 2018 at 11:59PM**

To apply, please submit a **cover letter** and **resume** including **three (3) references (excluding Chief and Councilors), one from your most recent/current employer**, to the following:

Human Resource Office,  
Lac La Ronge Indian Band  
Box 480  
La Ronge, SK. S0J 1L0

Phone: (306) 425-2183  
Fax: (306) 425-2170  
E-mail: ([hrinfo@llrib.ca](mailto:hrinfo@llrib.ca))

**\*\*Note: Your references MUST be people who you reported to and had direct supervisory authority over you. In the cover letter, please indicate permission to contact references\*\***

**For further information, call Karen Maxwell, Principal of BPES at (306) 425-5600.**

*LLRIB thanks all interested applicants; however, only those chosen for an interview will be contacted. The successful candidate will be required to undergo a criminal record and vulnerable sector record check. Please be advised applications received without the proper documentation will not be considered. **Telephone interviews will not be granted.***