

Jeannie Bird Clinic,
Lac La Ronge Indian Band
Health Services Department
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Lac La Ronge Indian Band Health Services Department

EMPLOYMENT OPPORTUNITY

1 – Temporary Full Time

(February 27, 2018 – November 27, 2018)

ABORIGINAL HEADSTART INSTRUCTOR

CLOSED COMPETITION

For the Community of Sucker River

Lac La Ronge Indian Band Health Services Department is now inviting applications for (1) one Temporary Full Time, Aboriginal Head Start Instructor for the community of Sucker River, under the supervision of the Aboriginal Head Start Coordinator. The successful candidate will be required to plan, organize and instruct the Aboriginal Head Start curriculum and be responsible for providing parent supportive services by liaising with families.

Duties:

- Plan, organize and instruct Head Start Program curriculum;
- Ensure that the Head Start Program meets health and safety standards;
- Maintain positive public relations with clients; Work effectively with the health care team;
- Carry out health promotion programs, community education events and planning individual and/or group workshops for families with children age 0 – 5 years;
- In-home visiting with families who have children age 0 – 5 years;
- Act as interpreter or escort for Cree speaking clients; Advocate and act as a liaison for families;
- Other duties as assigned by supervisor;

Qualifications:

- Minimum Grade 12 or equivalent;
- Preferred Orientation to Head Start Certificate or Early Childhood Education Certificate;
- Valid First Aid/CPR, WHIMIS and Food Safety Handler's Certificate is an asset;
- Basic computer skills with knowledge of Microsoft Office Programs;
- Personal experience as parent or caregiver of infants &/or young children;
- Ability to speak/understand Cree and/or knowledge of Cree Culture is an asset;
- Criminal Record/Child Abuse Record Checks & Drivers Abstract is required upon hire;
- Excellent verbal, written communication and public relations skills;
- Satisfactory Criminal Record, Vulnerable Sector Check & Drivers Abstract;
- **Must** have a valid driver's license;

Salary: \$ 15.795 to \$ 23.692 per hour (Depending on Education and Experience)

Benefits: LLRIBHS offers a comprehensive salary and benefits package such as recognitions, Northern Allowance, Housing Subsidy, Extended Health Care and Pension.

Posted: Tuesday, February 6, 2018

Deadline: Tuesday, February 20, 2018

To Apply: Submit cover letter and resume to Human Resources, Lac La Ronge Indian Band Health Services, Box 1770, La Ronge, SK S0J 1L0

Email to: hr@llribhs.ca

Phone: 306 – 425 – 1700

Fax: 306 – 425 – 5520

Or Visit: www.saskjobs.ca or

www.llribhs.org

Please note that only those who submit a complete application that includes a cover letter, resume, & three (3) work-related references, excluding Chief and Council, at least one (1) reference must be from your current or most recent employer will be considered. LLRIBHS thanks all applicants; however, only those candidates selected for an interview will be contacted.