



Lac La Ronge Indian Band

EMPLOYMENT OPPORTUNITY

(This is a re-advertisement. Previous applicants do not need to re-apply.)

OPEN COMPETITION

The Lac La Ronge Indian Band's Education Department is now accepting applications for the remainder of the 2017-18 school year, to fill the following **term position** (ending June 29, 2018) based out of **Chief Moses Ratt School, Sucker River, SK:**

HALL MONITOR

The suitable candidate will be able to perform the following duties:

- Directs students to the correct classrooms.
- Escorts students as necessary to their classroom or the administration office when students arrive late, or are wandering in the halls after the bell has rung.
- Assists teachers in removing students that are disrupting the class and escort such students to the administration office for corrective action.
- Inspects restrooms to ensure students are not loitering or damaging facilities.
- Reports all damage or writing on the walls to the administration office.
- Takes students caught damaging the restroom facilities to the administrative office for action.
- Monitors the arrival and departure of school buses to ensure that students arrive and depart safely.
- Monitors the courtyard during all lunch breaks.
- Substitutes for classrooms that are lacking a teacher until relief arrives.
- Takes appropriate action to defuse any actions taken by students to initiate a confrontation.

The suitable candidate will possess the following qualifications:

- Minimum of Grade 12 Education.
- Demonstrates a mature, responsible attitude necessary for the position.
- Ability to work in a positive manner with children.
- Ability to communicate effectively with students and peers.
- Ability to defuse confrontational situations.
- **Must** be able to provide an acceptable criminal record and vulnerable sector check.

Deadline for application: January 24th, 2018 at 11:59PM

To apply, please submit a **cover letter** and **resume** including **three (3) references (excluding Chief and Councilors)**, **including one from your most recent/current employer**, to the following:

Human Resource Office,
Lac La Ronge Indian Band
Box 480
La Ronge, SK. S0J 1L0

Phone: (306) 425-2183
Fax: (306) 425-2170
E-mail: (hrinfo@llrib.ca)

****Note: Your references MUST be people who you reported to and had directly supervisory authority of you. In the cover letter, please indicate permission to contact references.****

For further information, call Josy Roske, Superintendent at (306) 425-4938.

LLRIB thanks all interested applicants; however, only those chosen for an interview will be contacted. The successful candidate will be required to undergo a criminal record and vulnerable sector record check. Please be advised applications received without the proper documentation may not be considered. Telephone interviews will not be granted. In the cover letter, please indicate permission to contact references.