

PERSONNEL &
STAFF DEVELOPMENT
BOX 480, LA RONGE
SASK. S0J 1L0
PHONE: (306) 425-2183
FAX: (306) 425-5559
1-800-567-7736



Lac La Ronge Indian Band

EMPLOYMENT OPPORTUNITY

(This is a re-advertisement. Previous applicants do not need to re-apply.)

CLOSED COMPETITION "Restricted to band members"

The Lac La Ronge Indian Band's Education Training & Employment Department is now accepting applications to fill the following **term** position (up to March 30, 2018) in **La Ronge, SK**:

Youth Work Experience Coordinator

This individual will coordinate the program which will include supervision, coordination, scheduling, and wage administration of the program.

Preferred candidates should possess the following:

- Must be a LLRIB band member;
- Must be between 15 – 30 years old;
- Valid Class 5 Driver's License;
- Some Administrative experience;
- Strong organizational skills;
- Excellent interpersonal and communication skills;
- Positive, outgoing, and mature attitude essential.
- Supervisory experience
- Budgeting skills

Deadline for Applications: October 18, 2017 by 11:59PM

To apply, please submit a **cover letter** and **resume** including **three (3) references (excluding Chief and Councilors)**, **one from your most recent/current employer**, to the following:

Human Resource Office,
Lac La Ronge Indian Band
Box 480
La Ronge, SK. S0J 1L0

Phone: (306) 425-2183
Fax: (306) 425-2170
E-mail: (hrinfo@llrib.ca)

****Note: Your references MUST be people who you reported to and had directly supervisory authority of you. In the cover letter, please indicate permission to contact references****

For questions, please call Leona Cook, Post-Secondary Counsellor at 306-425-4938.

LLRIB thanks all interested applicants; however, only those chosen for an interview will be contacted. The successful candidate will be required to undergo a criminal record and vulnerable sector record check. Please be advised applications received without the proper documentation will not be considered. Telephone interviews will not be granted.