



Lac La Ronge Indian Band

EMPLOYMENT OPPORTUNITY

CLOSED COMPETITION

(Competition Open for Residents of Community of Sucker River)

The Lac La Ronge Indian Band's Education Department is now accepting applications for the following **full time** position based out of **Chief Moses Ratt School Sucker River, SK:**

One (1) position – NIGHT WATCHMAN

The suitable candidates will be able to perform the following duties:

- Guard the property against fire, suspicious behaviour, theft, vandalism and forced entry;
- Patrol building, grounds and work site as specified by employer;
- Observes or examine doors, windows and gates to ensure they are properly secured;
- Watch for and report irregularities to Security supervisor and other agencies (RCMP or Fire Department);
- Work independently with minimal supervision;
- Prepare incident reports and daily log.
- Provide written and verbal reports with attention to factual details;
- Other duties of a similar nature as may be assigned from time to time.

The suitable candidates will possess the following qualifications:

- Security Guard Certification is preferred;
- Ability to deal with the public in a respective, assertive manner;
- Be willing to work assigned flexible hours (including evenings and weekends);
- Must be able to pass RCMP Security Clearance;
- Must have a valid driver's license.
- Able to provide satisfactory driver's abstract.
- Valid driver's license is and access to a reliable vehicle are preferred;
- Ability to maintain confidentiality is essential;
- Punctual, honest & reliable.
- Ability to speak Cree is an asset.

Deadline for applications: October 25, 2017

To apply, please submit a **cover letter** and **resume** including **three (3) references (excluding Chief and Councilors), one from your most recent/current employer**, to the following:

Human Resource Office,
Lac La Ronge Indian Band
Box 480
La Ronge, SK. S0J 1L0

Phone: (306) 425-2183
Fax: (306) 425-2170
E-mail: (hrinfo@llrib.ca)

****Note: Your references MUST be people who you reported to and had direct supervisory authority over you. In the cover letter, please indicate permission to contact references****

For further information, please call Rizwan Ahmed, Director of Support Services at 306-425-2183.

LLRIB thanks all interested applicants; however, only those chosen for an interview will be contacted. The successful candidate will be required to undergo a criminal record and vulnerable sector record check.